



## KCSARA Governing Body Meeting

Bellevue, Washington  
Minutes for February 10, 2014

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### Attendees:

<b>Glenn Wallace</b>	Ameeta Chainani	<b>Mike Arnold</b>	<b>Mary Beebe</b>
<b>Juan Carlos Benedetto</b>	<b>Jenn Brenes</b>	<b>Martin Chisholm</b>	<b>Bob Coleman</b>
<b>Keith Goss</b>	<b>John MacDuff</b>	<b>Randy Riggs</b>	<b>Frank Rossi</b>
<b>Courtney White</b>	<b>Kurt Zimmers</b>		

*Note: Names in bold print are KCSARA Unit Reps*

### Call to Order/Introduction of Guests/Approval of Minutes

Meeting called to order at 7 p.m. by Glenn (in the absence of Garth - due to ill health); minutes of December meeting were approved via a motion from John, seconded by Randy.

### Treasurer's Report (Jenn):

- Distributed copies of financial documents
- Advised re selection of BECU as KCSARA bank; BECU needs copies of our corporate documents and a motion approving officers as signatories on our bank account. Mike moved that Garth Brown (President), Glenn Wallace (Vice President) and Jennifer Brenes (Treasurer) be approved as bank signatories for KCSARA, seconded by Randy and passed unanimously.
- Winter social expenses approximately \$1200
- Reviewing budget for 2014, but do not expect changes from last year other than the inclusion of 2015 State SAR and Unit Grants; will email draft in a couple of weeks (for online approval).
- Considering changing fiscal year to June
- Reviewing inventory

### Executive Committee Reports

**Navigation (Matt Kurjanowicz's email):** Want to know if units need Land Nav/GPS courses outside of academy; Matt requested to email units to ascertain their needs.

### Publicity/PIO (Glenn):

- Social media:
  - Facebook 592 Likes (up from 523 on December 9)
  - Twitter 601 Followers (up from 523 on December 9)
- Interviews/Articles: none
- Media embedding: still need to touch base with Fox reporter again (call not returned)
- New web site hosting/platform: agreement on plan (Wordpress hosted)
- Vietnamese Ministry of Public Security - Search and Rescue visit
- Advocacy: Silver Alert (Endangered & Missing People Advisory) – KC has not activated
- KCSO Air Ops t-shirts: brought samples to show; orders requested by 2/14.

**Merchandise:** No report

**Technology (JD's email):** Matt Cosand still needs a helper for the database per job description mailed out; looking for replacement for Lyris list manager software ASAP – JD will elaborate next meeting.

**2015 State SAR (Keith):** Provided brief background of self; will reach out to units to check their available resources to support this event; talking to those who have done it in the past; connecting with Pierce County (where it is this year); going to River Ranch and talking to Remlinger Farms re catering.

**Unit Funding (Glenn):** Need to contact Susan Taller and Patrick Donka regarding form before it is distributed to units by March/April (for their return in 30 days).

### Standing Committee Reports

**Training (Glenn):** Still need help with logistics for Spring Academy (April 5 & 6 and May 3 & 4) and Fall Academy (October 4 & 5 and 18 & 19). Contact Garth/Glenn if you can help. Ameeta is available to provide guidance, based on past experience.

### Core Competencies (Bob):

- The KCSARA plan is built on generating increasing levels of compliance through a variety of fulfillment types, like the KCSARA SAR Academy, member unit training and the use of national and regional curriculums.
- Units will certify members at the unit level using their own Trusted Unit Certifiers, the SAR academy will use the course managers as TUCs similarly.
- The KCSARA Database will be the authoritative database for the task book. The task book isn't one document and not a new document. Training rosters, 201s, and core competency cover sheets all comprise the task book. As stated in v80, the task book is a process.
- KCSARA will use the Core Competency Committee to act as the strategic arm to deliver tools and pathways to the member units to certification. The committee will act as a support center to resolve issues and answer questions for member unit boards.

**ELT:** No report

**RAD:** No report

**Communication (Brian's email):** Working on plan for sale of radios, to publish 2<sup>nd</sup> draft shortly.

**Equipment (Jeff's email):** Met with ESF&R who want to move our containers and vehicles; they will pay for forklift but we need a work party to help.

### Member Unit Reports

**4x4 (Glenn):** Field training exercise in Greenwater went well

**ESAR (Mike):** Expect 60 people to pass training

**NWHSAR (Juan Carlos):** 12 new members

**KCSD (Courtney):** 3 new OLs, 3 new members; Chris Varney back on active status; seeking funding for boat purchase

**PNWT (John):** Unit training monthly

**IST:** Nobody to report.

**SMR (Bob):** Mid mountain training, avi training, sno mobile days

**SPART (Frank):** Avi hazard high; Glenn to ask Cindi to spread the word

**Old Business:**

Thanks to Anna Neil for winter social event, good attendance and people liked it a lot. Also thanks to Rebecca Potter for providing venue at discount; general consensus to continue with timing and venue.

**New Business:**

None

Meeting adjourned at 8:00 pm.

***Next meeting will be held on April 14, 2014 at Master Builders Association in Bellevue.***