



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for April 8, 2013

Attendees:

Garth Brown	Ameeta Chainani	Mary Beebe	Jonathan Brown
Martin Chisholm	Bill Davis	Dave Dickinson	Tracie Griego (partial)
Matt Kurjanowicz	Jason Lund	John MacDuff	Kathy Matsen
Rebecca Potter	Randy Riggs	Richard Smith	Todd Stone
John Traylor	Glenn Wallace	JD Wallace	Jon Wartes
Janelle Wierenga			

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introduction of Guests/Approval of Minutes

Meeting was called to order at 7 p.m. by Garth and Minutes of last meeting were approved by a motion from Richard, seconded by Kathy.

Mission Activity & KCSO/WSSARCA Report (Tracie)

- Ops meetings now responsibility of KCSARA, to be held by KCSO as requested/needed, through Garth and Ed.
- 201s for trainings need to be sent 2 weeks before event and acknowledged by KCSO.
- Injury claims cannot be processed without rosters.

New Business:

EMT Proposals (Tracie):

- Opening doors to start EMT sponsoring, with existing volunteers first.
- EMT participation requirement for sponsorship - roster has been culled down from 96 to 50.
- Two proposals:
 - \$ 2,500 for training gear, some for training and some for mission response (KCSARA owned).
 - \$ 32,000: KCSO very interested in keeping program but our EMT protocols are urban based; need to increase knowledge base of our instructors to develop wilderness protocols; host our own (9 continuous day) workshop in early June; 24 seats, can sell half those to recover some amount. Every student to pay and will be reimbursed only if passed, and committed to teaching for one year.

Discussions and questions on subject: Will this serve our members or customers? No data available right now. Where will equipment go? Will decide later. Why should this be reimbursed @ 100% when SAR Conference is only 50%? Because, asking for teaching commitment. Suggested that proposals should go through training person (John) and equipment person (Jeff). Noted that we don't have process for identification of our needs and to allocate funds; currently they are being distributed on first come first serve basis. Need to prioritize our needs.

Todd motioned to distribute proposal documents to units and facilitate discussion of questions etc. expeditiously and vote in two weeks by email. Seconded by Richard, passed.

Actions: Tracie to revise proposal and send to Garth next day for distribution.

Garth to open voting 3 days prior to end of 2 weeks, i.e. 5/20/13.

Treasurer's Report (Garth)

- Draft financials emailed today.
- Budget proposal will be out shortly.
- Subject of funding requests have been approached by number of people since last meeting. We have approx. \$30K for designated purpose in our account and we have found \$ stashed in various accounts we were not previously aware of (approx. \$170K). Non-profits cannot sit on cash without a purpose; we need to be responsible to our donors; need to do thoughtfully.
Action: Garth to create adhoc committee with at least one (no more than two) members from each unit to formulate policy for future projects (not specific project discussion).

Executive Committee Reports

Mapping (Garth for Matt Kurjanowics): Making progress, interest from some units in making maps. Nav Course – need core compliance by January 2014; going to ask KCSARA for GPS equipment for training and license for software plus other needs.

Action: Matt to send numbers to Garth.

Benchmarks (Garth): Nothing to report

Merchandise (Garth): Open chair position. Anyone interested, contact Garth.

Volunteer Operations Board (Garth): KCSO won't hold meetings every month, except when needed, with written agenda in advance; therefore no forum for discussion between units on sensitive operational issues. Mike Arnold held first meeting and will continue, as closed meeting with no minutes or notes – to invite others, as needed. No decision making authority for KCSARA. There was a question about after action review process. Still open.

Standing Committee Reports

Training (Garth for John): Academy smaller than usual; shorter curriculum in some areas; total 50 hours; still need help with process; electronic testing station for first time; testing outside classes; change in focus now to "basic responder;" not many classes, will have additional starting in May through summer in Bellevue; switch from Red Cross to AHA – health care provider level EMS; still not sure if classes provide core compliance, submitted some material and syllabus to KCSO but not yet approved, possible that KCSO will ask for revised classes even after academy. Garth has submitted list of questions (academy and core competency related) to KCSO – no answers yet and not expected before academy. Suggested that he get answers first before talking to units.

Actions: John to distribute snapshot of time (50 hours).
Garth to check with units their preference before setting up meeting to talk core compliance; one (no more than two) members from each unit.

Operations/UL Meeting:

- **ELT:** Nobody to update.
- **RAD (John):** Will be ready.

Communications/Repeater (Garth): Working on Rattlesnake upgrade.

Database (Garth): Nothing to report

Publicity/PIO (Glenn):

- Social media: Facebook 345 Likes (up from 282 on Feb 11), Twitter 272 Followers (up from 220 on Feb 11)
- Interviews/Articles: King5, No Charge For Rescue; UPCOMING Seattle Backpackers Magazine, 10+ Essentials and PSE news release (KCSAR to follow).
- Media embedding: forms received from KCSO. Awaiting pilot TL/OL names from 4x4
- FEMA G290 PIO Course: Todd, Ameeta, Glenn attended.
- PIO business cards and @KCSARA caps ordered for Glenn/Todd.

Equipment: Nobody to report.

Member Unit Reports

None.

Old Business:

SAR Conference (John): Information will be on website. Question about budget answered by John and Garth.

New Business:

Bylaws (Garth): Change proposal.

Action: Garth to send details by email.

Miscellaneous -

Technology (Garth): JD Wallace, chair, will reach out to build committee, need all units represented.

Meeting adjourned at 9 pm.

Next meeting will be held on June 10, 2013 at Master Builders Association in Bellevue.

Recorded by Ameeta Chainani.