



# KCSARA Governing Body Meeting

Bellevue, Washington  
Minutes for April 14, 2014

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## Attendees:

**Garth Brown**  
**Matt Kurjanowicz**  
**Randy Riggs**

**Mike Arnold**  
**Jen Brenes**  
**Frank Rossi**

**Mary Beebe**  
**Keith Goss**  
**Kurt Zimmers**

**Josh Ganna**  
**John MacDuff**

*Note: Names in bold print are KCSARA Unit Reps*

## Call to Order/Introduction of Guests/Approval of Minutes

Meeting called to order at 7:20 p.m. by Garth; minutes of February meeting were approved via a motion from Mary, seconded by Mike.

## Treasurer's Report (Jen):

- Distributed copies of February and March financial documents
- Discussed draft 2014 KCSARA budget; reviewed 2015 State SAR Conference budget as it related to expenses in 2014. Both budgets were reviewed with unit Treasurers prior to review by governing body. Will conduct an electronic vote on May 1<sup>st</sup> for approval to allow time for delegates to discuss with their unit.
- KCSARA Ways & Means Committee will be enacted to address upcoming financial needs of State SAR Conference and ongoing KCSARA expenses.
- Assisting with Garth's plans for an Annual Report to go out to donors
- Project Lifesavers equipment totally approx. \$26K on KCSARA books needs to be formally written off. Most equipment has been disposed of, but approx. \$3K is on a pallet at KCSO hangar bay. Equipment is owned 50/50 with KCSO, discussed KCSARA releasing its share to KCSO to use at their discretion so we can write it off our asset list. Motion for KCSARA to release their share of Project Lifesaver equipment to KCSO by Jen, seconded by Mike. Motion unanimously passed.

## Executive Committee Reports

**Navigation:** No report

### Publicity/PIO (Glenn via email to Garth):

- Interviews/Articles: WA Most Wanted interviewed dog handlers that worked at Oso, Bob Coleman, and Glenn; message was conveyed that we are all volunteer organization funded wholly by donations.
- Glenn was deployed as PIO during Oso mission, worked alongside 18 other PIO's mostly firefighters

**Merchandise:** No report

**Technology:** No report

**2015 State SAR (Keith):** Budget has been drafted, will continue to be refined. Girl Scout Camp River Ranch was selected as venue, in negotiations with Remlinger Farm as an auxiliary site. Will be reaching out to units for volunteer support and feedback. Close eye on 2014 conference.

## Standing Committee Reports

### Training (Matt):

- **2014 Field Days:** Search Techniques, Search Safety, SAR Survival PEs will be offered - this is the gap that is not offered at the academy. Need more volunteers - we have from every unit but we need at least 15 folks who can come on the 8th and 28th. Have 13 on the 8th and 9 on the 28th.
- **First Aid / CPR:** FA staff is offering monthly classes that are going well. Looking for the units to come to a consensus on what they want the "ideal basic member" to be - will help shape what the first aid basic training is. Units are on track to give feedback in July. (fits into the "Moving Forward" bullet points below). First Saturdays training going well - next one in June. Some units getting additional training from FA staff. This training is available at units request.
- **Unit Training:** ESAR Rodeo open to all units (thank you!); 4x4 offered Legal Issues to all of KCSARA, expect more soon; as KCSARA continues to catalog its curriculum, we will make those tools available to units.
- **Budgeting:** Requesting capital expenditures so that we don't have to borrow from mission active caches. If we have a commitment from the units that their units will provide training gear, then we can skip those expenditures.
- **2014 State SAR Conference:** State SAR Conference is in Pierce County on May 9, 10, 11; KCSARA is sponsoring up to half of each member's registration fees up to a total of \$500; to be eligible for the reimbursement, members will need to submit a written report - prompts will be provided to training directors by May 1, 2014, for distribution to their membership.
- **2014 Spring Academy:** May Weekend preparations are in progress - still in good shape from the April weekend, need more help at the academy days.
  - April Weekend - 4/5 and 4/6 academy went extremely well - *Thank You!* to all the volunteers who helped. We had members helping from each unit. Statistics – Attendance Saturday: 127+ people, 983.7 hours, 4963 miles, Sunday: 125+ people, 927.4 hours, 6926 miles.
- **Moving Forward:** KCSARA Training Director will be coming to unit meetings in the next few months. Will be meeting with unit training directors to get the ball rolling on a Continuous Quality Improvement program. Beginning the conversation on continuing education hours guidance and on any specific recertification questions - work through your unit training staff and TUCs.

### Core Competencies (Garth):

- KCSO has approved plan, designed for growth and flexibility for the future; Ed has placed a lot of trust in units; Garth/Ed working on a MOU to finalize; implementation has begun; database is an important component of the plan.

**ELT:** No report

**RAD:** No report

**Communication:** Radio sales are going well; Rattlesnake repeater upgrade should be completed soon.

**Equipment (Garth):** Container will need to be painted and rust mitigated, replace door and lockset before next winter to avoid being frozen out

### **Member Unit Reports**

**IST (Josh):** New KCSARA delegates David Wilkie and Bernard Littau introduced

**4x4 (Glenn):** Microsoft has donated a small RV type vehicle

**ESAR (Mike):** Last KCSARA mtng for Mike, turning over to Kurt; unit approved a new com van

**KCSD (Jen):** busy month due to deployments in Oso

### **Old Business:**

None

### **New Business:**

None

Meeting adjourned at 9:00 pm.

***Next meeting will be held on June 9th, 2014 at Master Builders Association in Bellevue.***