



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for May 14, 2012

Attendees:

| | | | |
|--------------------|---------------------------|-------------------------|----------------------|
| Dennis Brislawn | Garth Brown | Ameeta Chainani | Jon Wartes |
| Mike Arnold | Martin Chisholm | Dennis Gaddy | Josh Gerstman |
| Tracie Griego | Teresa Hildebrandt | John MacDuff | Randy Riggs |
| Frank Rossi | Jody Ryan | Richard Smith | Todd Stone |
| John Traylor | JD Wallace | Janelle Wierenga | |

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Approval of Minutes

Meeting was called to order at 7 p.m. by Dennis B. Dennis G moved to approve minutes of meeting, 04/09/12; seconded by Richard, and passed.

Mission Activity & KCSO/WSSARCA Report (Garth)

Change going forward - KCSO deputy will not be attending KCSARA meetings. Ops meeting will be fine tuned to discuss missions. Some discussion as to whether KCSARA will be hosting Ops meetings. Three missions so far this month, and about nine last month.

Treasurer's Report (Garth)

- Sent draft P&L & BS by email today. BS hasn't changed much but will after incorporating pager issue.
- Really close to being able to close everything this year; all data ready for filing, but need a little more time.
- Issue with pagers – inventory that is not anywhere on our books anywhere.
- Received some contributions that went to SMR, as earmarked.
- Some academy expenses have started coming in and bills all paid (facility, etc.)

Executive Committee Reports:

- **Benchmarks (Tracie):** Next meeting Monday 21st.
- **ICS (Wartes):** Pull off agenda for now; will let us know if something is happening.
- **Mapping (Garth):** Couple of people have offered to chair, and a meeting is being scheduled.

Action: Garth to send out email about that.

Standing Committee Reports

- **Training (John T):**
 - 230 attended academy, down from previous years (300).
 - Developing more robust After Action Report.
 - Couple outstanding bills for First Aid.
 - Changing course structure and format for fall academy, based on benchmark set up. Also include scheduling process change, maybe multiple week nights. Directed at benchmark standards, adding seminar classes (non benchmarks).

- Looking at tracking software coming for tracking instructors, classes, courses, facilities, student scores, etc.
- Changing First Aid skills being taught at classes; on a number of missions, medical treatment has not been as good as it could have been. Red Cross fees have gone up a couple of times. Academy cost us \$2100 in registration (to Red Cross), so looking at changing over the programs, possibly to a different national provider – American Heart, or American Safety; program coordination with county officials; could cost \$300 per instructor; looking at mitigating costs. Discussion about billing \$10 per person to units. Martin would like it done soon due to ESAR financial closing. Dennis expressed appreciation to Jon, Paul and their committee on the academy.
Action: Garth to bill units based on rosters from John.
- **Operations/UL Meeting (Dennis B):**
 - Ops meeting tomorrow night at RCECC;
 - Spoke to new sergeant; looking hard at need for Ops meeting and KCSO's role within in; need to define purpose; who owns meeting - KCSARA or KCSO? Will be having discussion through summer about how often we need to hold KCSARA and Ops meetings.
 - New sergeant intends to come and meet every unit as quickly as he can;
 - Sergeant surprised at lack of documentation; need to get it cleaned up and defined.
 - Need document that is updated annually that expresses what we have learned as an organization – a product that can be passed on to the people that come after us. Need to deal with data, volunteer credentialing, fundraising statistics, etc. Matt and others have put time into crafting database; need KCSARA database to be owned by KCSARA; lot of tribal knowledge but very little documentation on certifications, etc. Training Directors of units asked to participate in tomorrow's meeting to get clear understanding of all this.
 - **ELT (Brian):** None.
 - **RAD (John T):**
 - ✓ Sign up is up and running; available on KCSARA page.
 - ✓ Same program as last year – long weekend to long weekend.
 - ✓ Orientation class for ICs again – Monday and Wednesday next week. Email already sent about it.
 - ✓ RAD made up of 3 – 4people, IC, team leader and team members. Noon – 8 pm sat and Sundays, going from trail head to trail head, functioning (50% of the time) as hasty team if needed, get to be first on scene, handing out marketing literature.
- **Communications/Repeater (Garth):**
 - Had meeting over a month ago in which every unit participated. Commitment made for follow on meeting first half June.
 - Submission of document to KCSO with proposed resolution to multiple page problems; have not heard back from KCSO. Tracie added that Captain will provide an answer this week. KCSO as a whole is using MyState, so there are complexities that he needs to work through. KCSO approval is needed to make some changes to resolve the issue.
 - 95% done with narrow banding. Helo will be narrow banded when it returns to service.
- **Database:** None.
- **Publicity/PIO (Garth):**
 - Facebook page ready - needs to get more populated; could use some assistance for posting of interesting articles; currently, only Garth has ability to do it; need group who can also do it; anyone interested let Garth know.
 - Huge following on FB, moderate on Twitter. Fb/Kingcountysar. Twitter.com/kcsar. Links on KCSARA webpage, along with Pay Pal links.
 - Direct involvement with Cindy West has given us some latitude in what we post; can talk about training and units, not about missions.

- **Ways & Means:** None
- **Equipment (Garth):** Jeff sent email that we need to paint container which is rusting; putting together work party to do it; have money in budget for it.
- **Qualifications (Jon):** None.

Member Unit Reports

- **SPART (Randy & Frank):** Emails have gone out to register for Seafair. Success story with Cindy re SPART on news. Well done SPART! Avalanche danger due to warming up.
Actions:
 - Include this info on Twitter.
 - Frank to send some links, etc. to Dennis to pass on to PIO.
- **SMR (Todd):** Snow and Avi Rescue – passed with flying colors, placed in top 2 or 3 teams in state.
- **NWHSAR (Dennis G):** Completed Course 2 and it went really well. Course 3 coming up on June 2nd.
- **ESAR (Mike):** Elections wrapped up, Board in place, new Trustee for 3 years, graduation done with, have DVD with our video and what we do – for PIO and anyone else who wants it.
- **PNWT (John M):** still staging to sponsor 3 day event in July.
Action: John to send details to PIO (PIO@kcsara.org) to get some attention on that event.
- **IST (Theresa):** Unit leadership sending out letters about training non compliance of members, given 6 months to clean up.
- **4x4 (Richard):** Field training exercise coming up this weekend, Bob Gordon working on van driver training (not for KCSO rig, only 4x4 comms van), June 1 & 2 – sent out emails, have about 87 members now.
KCSD (Josh): Saturday 4H group did a Dog Walk that benefitted us. Over the last 10 yrs they have raised \$10K. Did bi annual fitness test for handlers along with that event. Several new candidate members got through it, two members went to Search Dog Alliance in Spokane and brought back training.
Action: Will write up and send PIO.

Old Business:

- At last meeting, units had been asked to send names of candidates interested in (\$50) KCSARA sponsorship towards SAR conference. So far, we have the following numbers indicating interest: 4X4 – 3, NWHSAR – 2, KCSD – 1, SPART – 1, ESAR – 4, SMR – 1, IST – none, PNWT – none.
Actions: Units to send names prior to conference, and completed reimbursement form after conference to Ameeta.

New Business:

- Productive meeting with new sergeant who has asked for a couple weeks to clear some things from his plate; this sergeant position is slightly different from last (Loye); Sergeant Johnson is primarily focused on SAR and secondly on Air Support.
- There had been a question re the SAR coordinator position, but it is funded so will be filled, discussion between Sergeant and Captain on the job description.
- Approached by a company that makes powder Asprin promising KCSARA a blast of soft advertising, don't know process yet, going through county EMT, KCMS (Paul Davison) etc.
Action: Tracie to coordinate with Paul.

- Tracie asked who is responsible for the website, people are looking for contact person for units, need someone to take care of all this. Garth responded that Doug Burchard is responsible, should add contact info on comparison page of units, to reduce links.
Action: Units to send contact info to Garth to send Doug.

John T made a motion at 8:30 p.m. to adjourn meeting, seconded by Richard and passed.

Next meeting will be held on June 11, 2012 at Master Builders Association in Bellevue.