



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for June 10, 2013

Attendees:

Garth Brown
Jenn Brenes
Frank Rossi
Joe Wardlaw

Glenn Wallace
Josh Gana
Richard Smith
Jon Wartes

Ameeta Chainani
John MacDuff
John Traylor
Janelle Wierenga

Mike Arnold
Randy Riggs
JD Wallace

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introduction of Guests/Approval of Minutes

Meeting was called to order at 7 p.m. by Garth and Josh Gana introduced as additional representative of IST. Minutes of last meeting were approved by a motion from Randy, seconded by Richard.

Treasurer's Report (Garth)

- Reviewed draft financials and budget proposal (emailed earlier).
- Insurance missing from current budget because it was already paid for earlier (\$2600/year).
- Scholarships should be considered from donations received in memory of subjects. Mike expressed that we should consider sponsoring more people to state SAR to get experience for our own in 2015. Sponsorship would encourage people to help.
- Joe moved to accept proposed budget, seconded by Josh and carried.

Executive Committee Reports

Mapping: Nobody available to report.

Merchandise (Garth): Scott Corning appointed committee chair and will reach out to interested members to help.

Benchmarks (Garth): Nothing to report

Funding Policy Committee (Glenn): First meeting being scheduled to look at charter; establish policies for how we spent money (process); will create documented process, providing transparency to donors; accountants to be consulted; Governing Body to vote on all proposals.

Technology Committee (JD):

- The new KCSARA Technology committee has been formed with members representing many KCSARA member units. Members are: Gabe Benedetto, Doug Burchard, Matt Cosand, Jon Mercer, Ajai Sehgal, Chris Terpstra, Edmund Tse, and JD Wallace.
- Our kickoff meeting was held on May 28th.
- One of the immediate needs that was identified at this meeting was additional administrators to help with the day to day management of our email list system and website. Interested individuals should contact JD Wallace (jd@jdwallace.com). Volunteers are expected to have some baseline familiarity with email list management systems and Wiki style websites but will be trained in our specific tools.

- The committee is initially focused on better understanding our current tools and resources and stabilizing existing systems. As we move forward we plan to formalize requirements for all tech projects (i.e. survivable, multiple contacts for administration, well documented...) and review existing projects to make sure they meet these requirements. Recommendations for improvements will be made where we see gaps. Finally, the committee will propose new solutions that can better support KCSARA and members organizations.
- The committee has a long list of projects to tackle but based on feedback and discussion two stand out as top priorities. Callout/Paging system improvements and hosting Collaboration Tools (ICS Forms, Callout procedures, documentation...).
- We've been tasked with some large projects but we've assembled a great team and with the support of KCSARA feel that we're well positioned to make some great positive impact.

State SAR 2015 (John T): Planning progressing well; 5 members involved in after action review of last state SAR; good info received; need to set up an organization and starting "marketing," building relationships with vendors, grant writing; applying for \$25K grant from PSE; changes coming up in program: BSA, more CERT augment, vendor infomercials, SARVAC taking over scheduling process and registration tool.

Standing Committee Reports

Training (John): Academy survey results received – will send out in a few days; great suggestions; core competencies put on hold per KCSO; 1st Aid instructors transferring from Red Cross to AHA; \$10 – 12K requested for equipment, shopping around for donations; AHA cards were mailed out 2 weeks ago; classes taken at state SAR are CC but not for basic responder training. Discussion and Q&A: Are we tracking WAC core competency? We do not have that info yet.

Actions: John to distribute academy survey results.
Garth to meet with unit database people + John and Matt within a week to clarify training credits.

RAD (John): Few good weekends; massive sign up early on; still need leadership roles (IC and TL) filled; new sign up rules to be implemented; (Mike) ESAR has special needs for their members responding to missions while on RAD – this won't cause delays, need to make no-go decision; KCSARA's job not to police - individuals to follow own unit rules.

Actions: John to send unit document clarifying roles.
John to publish trail head elevations to units.

ELT: Nobody to report.

Communications/Repeater: Nobody to report.

Database (Garth): Nothing further to report.

Publicity/PIO (Glenn):

Social media:

- Facebook 431 Likes (up from 345 on Apr 8)
- Twitter 330 Followers (up from 272 on Apr 8)
- Interviews/Articles:
 - TV: horse rescue interviews

- King5: 10 Essentials <http://www.king5.com/news/local/Missing-in-the-woods-New-technology-helps-find-you-210561541.html>

Seattle Backpackers Magazine, 10+

Essentials http://seattlebackpackersmagazine.com/10_essentials/

- UPCOMING: Seattle Backpackers Magazine, Unmanned Aerial Systems and SAR

Media embedding: no progress. Glenn and Garth to follow up with 4x4

Meeting with KCSO to review photo policy/procedure

Equipment: Nobody to report.

Member Unit Reports

None.

Old Business:

Bylaw change (Garth):

Action: Garth to email with 30 days' notice period to vote.

New Business:

Mailing lists - KCSARA Board list now has only 2 unit representatives and 2 alternates (total 4 per unit) along with KCSARA executives and Ed Christian; and the KCSARA Leaders list is being replaced with the newly formed (under Mike Arnold) Operation Leaders, nominated by the units to represent them.

Miscellaneous -

Ferry reimbursements – State will not be reimbursing ferry fares (legal under WAC). If KCSO does not, KCSARA may do so. Ed to reach out to WA state ferries. If you have members affected, they should contact Garth with details.

KCSO changes – Tracie has stepped out of role for core competencies and Ed is point of contact; holding off on any CC training for now.

Annual Picnic – Saturday, August 17th agreed to be all representatives; Ameeta needs help organizing; request members to assist.

Meeting adjourned at 9 pm after motion by Randy, seconded by Mike.

Next meeting will be held on August 12, 2013 at Master Builders Association in Bellevue.

Recorded by Ameeta Chainani.