



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for July 11, 2011

Attendees:

Kathy Decker
Ameeta Chainani
John Macduff
Joe Wardlaw

Jon Wartes
Mike Arnold
Frank Rossi

Dennis Brislawn
Mary Beebe
Todd Stone

Garth Brown
Dennis Gaddy
John Traylor

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introductions

Meeting was called to order at 7 p.m. by Dennis.

Review/Approval of June Minutes

Joe moved to approve the minutes, seconded by Mike, and passed.

Mission Activity & KCSO/WSSARCA Report (Kathy)

- 12 missions last month: Kaleetan Peak hoist operation, few evidence searches, KCSD, PNWT, ESAR assisted Renton PD – body found.
- New system in place for tracking missions.
- Hoist training cancelled due to budget cuts and remaining 70 hrs. on huey. Sno County, Navy, Coast Guards resources can be called upon when we run out of hours.
- Aug 4th benchmark meeting in North bend.
- WSSARCA meeting this weekend. Kathy, and probably Tracie, attending.
- New cards being printed by next week.
- Agenda topics for upcoming ops leader meeting should be sent to Kathy.

Treasurer's Report (Tom Cloonan)

- Snag in getting books finalized. Andy Redmond has all info we require for project lifesaver. Having meeting in next couple of weeks when he returns.
- Joe asked about treasurer training which has been on action list since many months. 2 to 3 hour evening training preferred by end of August. Q&A session another time. It was requested that an email be sent out with goals, agenda etc. when date is scheduled.
- Garth stated the need to find/validate fixed assets in trailer.
- Dennis requested units to let us know if they have funds due from KCSARA.

Executive ("Ad Hoc") Committee Reports

- **Benchmarks (Kathy):** Bill Gillespi posting benchmarks for review on website. If anyone interested in attending meeting, let Garth know.
- **ICS (Jon):** Overhead committee no longer exists. It was formed to look at training of 3 senior positions. KCSARA Mission Management Program (KMMP) proposal submitted last month. Motion to pass this proposal passed at Operations Board/Unit Leaders meeting. Discussion on validity of this committee/board. Garth informed that there are two versions of bylaws floating around – one with and the other without mention of Ops Board/UL. For now, KMMP needs authority from governing body to be approved. Jon proposed motion to create an adhoc committee in support of

KMMP within the next 6 month, seconded, passed. Proposal given to Ops Committee will come to meeting next week.

- **Mapping (Garth):** No chair yet.
Action: Garth to send job description to all units.

Standing Committee Reports

- **Training (Joe):**
Been working with Edmonds Community College but we don't have an academy scheduled for fall.
Actions: Ameeta to work with Lark Stewart on building relationships. Dennis/Garth and Ameeta to visit Lark and hand over plaque which will be ready shortly. Joe to focus on instructors and training, not location.
- **Operations and Unit Leader meeting:** Met re KMMP
 - **ELT (Garth):** Have some inventory, KCSARA and units own some each.
 - **RAD (John):** Still struggle for getting leadership. 4 x4 non-existent. Dennis requested SMR and NWHSAR reps to work on IC positions. Attend training, but if not, there are handouts. After people sign up, they get approval from their units to form teams.
- **Communications (Dennis):** Worked on formalizing frequencies.
- **Database:** Nobody available to report.
- **Publicity/PIO:** Joe mentioned that there is a big fundraising event to be conveyed to Scott. Dennis promised media support, with sufficient warning of event.
- **Ways & Means (Dennis):** Nobody/nothing to report.
- **Equipment (John):** Need equipment manager to inventory and do periodic security checks. Garth responded that 4X4 can do this. Todd moved that 4x4 provide Equipment Manager, seconded and passed. Garth reminded that \$500 set aside to solve humidity and leakage problems in container. Garth also stated that the trailer is owned by KCSARA (titled by KC) is now empty, equipment moved to County truck. Do any units want trailer? Does anyone know if there are strings attached to our ownership of it? Suggest we sell and find storage solution for tent that is in it. Value \$8 – 10K which can be used elsewhere. Todd informed that SMR may be interested in it and will talk to Garth. Mike moved that we give one month to units to see if they want it and then offload, seconded by John, passed.

Member Unit Reports for the Good of the Order

Dennis suggested that one Executive Board member be invited to attend unit meetings.

- **4 x 4 (Garth):** Field training exercise coming up at month end off Hwy 2; participated in Mercer Island summer celebration, active weekend – 10 lost children, 2 ambulance transports, primary 1st aid, Scott Preston (IST unit) came as an additional EMT.
- **ESAR (Mike):** Passed budget for next year; summer picnic on 15th; participated in Dirty Dash last week, SMR and ESAR fielded teams, supplied 1st aid, 14 injuries were called in, several required extraction, 5K people there. Awesome thing for KCSARA to do – this was in Renton, more in Kent and other places. Should have been a multi- unit event. Could have used more EMTs.
- **NWHSAR (Joe):** Just went through Pack clinic; more resources now available! huge fundraiser coming up to be held in Bellevue - members taking pictures from missions and events and having artist paint pictures for auction, expect to raise upwards of \$20K.
Action: Joe to send out details of event later this week.
- **KCSD:** Nobody available to report.
- **PNWT (Mary):** 6 on Rainier Nursery search and 3 or 4 on cold case, 2 on missing baby search, 1 on burglary photo exam; JHPTS class coming up July 29 – 31; one person going for certification to Montana and another to Snoqualmie, month end; lost some members but

got 3 more; have more room for Joe Hardy training, send registrations to Mary if interested; Jeremy Grady new President and John MacDuff new PNWT rep to KCSARA, replacing Gavin Pendleton.

Action: Mary to provide email addresses for Chris to replace Gavin with John, and add Jeremy on distribution list.

- **IST (John):** Meeting this week, nothing to report.
- **SMR (Todd):** Lost long time member Chris Madden, had memorial for him; busy this summer with rigging trainings; picnic in a couple of weeks.
- **SPART (Frank):** New Snoqualmie Summit Fire station open house upcoming; Ski Patrol Systems Mountain Travel & Rescue manual completed, Mountaineers Press to print, available to public by Christmas.

Old Business

Action Item Review/updates:

- Financial Review – to be tabled for one month.
- Pro deals – Garth and Nasa have cloned ESAR's program, 20 – 40% discount available.
- KCSARA merchandise – Joe informed that NWHSAR members like store.

New Business

- Joe made a motion that \$100 be spent towards (BC) SAR volunteer who lost her life, seconded by John, passed.

Action: Garth to make arrangements to send something (donation, flowers, etc.) along with a letter.

- Picnic – September 11, need venue. Sandy has been willing to do this in the past.

Action: Dennis to reach out to Sandy as focal. Each unit to provide one member to assist in planning.

- **Action:** Ameeta to add Qualifications Committee (Jon) to standing committees on monthly meeting agenda.

Announcement/Miscellaneous

Meeting adjourned at 9 p.m. after Joe made a motion, which was seconded, and passed.

Next meeting will be held on August 8, 2011 at 1900 hrs., at Master Builders Association in Bellevue.