



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for August 8, 2011

Attendees:

Dennis Brislawn
Mike Arnold
Kyle Dropp
Randy Riggs
Janelle Wierenga

Garth Brown
Mary Beebe
Dennis Gaddy
John Traylor

Ameeta Chainani
Martin Chisholm
Iko Knyphausen
Joe Wardlaw

Tom Cloonan
Bill Davis
John Macduff
Joe Wallace

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introductions

Meeting was called to order at 7 p.m. by Dennis and the following introductions made:

- Janelle Wierenga (additional KCSD rep)
- Kyle Dropp (new IST rep replacing Paul Davison)
- JD Wallace (4X4 speaker for trailer request)
- Iko Knyphausen.

Action: Chris Terpstra to add Janelle and Kyle to distribution list and delete Paul Davison.

Review/Approval of June Minutes

Joe moved to approve the minutes, seconded by Mike, and passed.

Mission Activity & KCSO/WSSARCA Report

- ESAR member's father rescued, very thankful.
- Mason County search – ravine similar to Renton one, 3 counties participated; new ESAR member found murder weapon, 7 yr. old case.
- Body of Renton Asian girl missing since April '10 found
- Miscommunications about turn around for Taylor River mission
- Mt Si – 2 day event, found nobody despite credible info, done really well

Treasurer's Report (Tom Cloonan)

Attached.

- 35K check from Microsoft, among others coming in.
 - KCSARA Merchandize account to be rolled up into operating account.
 - 3 accounts (BOA, Dean Witter, CD) closed out and money distributed to units.
 - Can now account for \$ in 2010.
 - Have until Nov 15th to file
 - Andy Redmond (KCSD) had all info on Project Lifesaver.
 - Earliest training day in September, week night or half a Saturday
- Action:** Tom to coordinate date with Joe.
- Mike asked if ESAR can work with Clark Neuber on their financial review (every 2 – 3 yrs.) and was told it is possible.
- Action:** Tom to look into and send email to everyone.

Executive (“Ad Hoc”) Committee Reports

- **Benchmarks:** Garth sent out email about SARVAC meeting and received enthusiastic response from some. There was some discussion after Mike asked how Bill can represent us at WASSARCA if he doesn't take our feedback. Garth responded that he doesn't believe Bill intended for it to happen this way but the Sheriff's Association accepted his draft, which came as a surprise. It's possible to go back and change the document, if needed. It is a living document.
- **ICS:** Overhead committee replaced with KMMP.
- **Mapping (Garth):** No chair yet, do not need to have just one person, can have more than one. Mike asked again for list of responsibilities.
Action: Garth to send job description to all units.

Standing Committee Reports

- **Training (Joe):**
 - Sept 24th & 25th, Oct 8th & 9th Edmonds Community College, Snoqualmie Hall booked.
 - Sno County Fire & Emergency and other groups participating, grown into emergency management fair.
 - ICS 200 & 300 classes to be offered.
 - Can offer lunch at academy with online registration, with fee and this was agreed upon. Discussed food options and prices.
 - People interested in teaching WAC classes and becoming instructors contact Joe.
 - **Operations and Unit Leader meeting:** Very few attended, training with Seattle emergency response, discussion on IMT3, more to follow.
 - **ELT:** Some discussion about closing down if nothing/nobody to report most of the time.
 - **RAD (John T):** Still having trouble filling slots, run about 50% or less this year. Chris doing bulk of work. Units to try and fill these.
 - **Communications:** Nothing/nobody to report.
 - **Database:** Web address changed.
 - **Publicity/PIO:**
 - PIO team meeting 7 p.m. on 15th at Garth's office on Mercer Island, looking at goals for team.
 - Advance PIO training coming up in August.
 - **Ways & Means (Dennis):** Table until financial house in order, 30 days.
 - **Equipment (Jeff Bird):**
 - Jeff Bird is new equipment chair - getting familiar with equipment, storage container, trailer, KCSARA store merchandise, etc.
 - Store merchandise to be segregated and store person be given the responsibility.
 - Medical stuff to be handled by John Traylor.
 - Dealing with moisture and rust issues, freezing door locks, etc.
 - Trailer:
 - Option 1 – continue trailer as general utility trailer for units to use on missions (ref Shorty's email which Mike noted does not express ESAR views). John expressed that it is really heavy trailer not practical to take out on missions.
 - Option 2 – give/sell to single unit.
- ESAR - give to individual unit, KCSD - would like to be able to use trailer on missions, IST – get rid of trailer. If unit needs for themselves to use for mission response on their own. If they plan to use for the benefit of other units, that won't happen, SMR – put a price on it and get rid of it.
- ✓ Mike stated that KCSARA needs money, can get some from it, it does have value but is currently unused. Giving to unit is irresponsible. Some units expressed interest in trailer.

- Mike move that we put trailer up for sale at best offer to highest bidding unit, seconded by Martin. Defeated due to lack of majority vote.
- ✓ JD Wallace presented letter (attached) from Branden Powell making case for 4x4 getting trailer. 4x4 want to store and use within King county. Martin – do not agree.
 - ✓ Joe Wardlaw presented letter (attached) making case for NWHSAR getting trailer. He stated that we will be saving hundreds of dollars using as porter potty, have no problem sharing with other units, can put repeater, 4x4 and NWHSAR are their own 501c3s and can take care of that
 - ✓ John T made motion to give trailer to NWHSAR, seconded by Mary and passed. Mike does not support, stressing that trailer has value. An amendment suggested by Garth that as part of title transfer to the unit, Executive Board be allowed to develop some conditions about using in King County, seconded by Mary was defeated.
 - ✓ Discussion regarding exempt plates: Complicated right now, to be worked out with County.
- Project Lifesaver equipment – What are we going to do if we're not carrying the program forward? Can offer to donate to other programs, or charge fees, but it shouldn't get stuffed in closet and not used.
Action: Garth to check with Carl Leon and come up with a plan.
 - Badges – New 4X4 members have completed WAC classes but don't have badges. Tracie reported printing issue.
Action: Ameeta to check with Kathy.

Member Unit Reports for the Good of the Order

- **4 x 4 (Garth):** Finished field training exercise successfully.
- **ESAR (Mike):** Trainings ramping up, Dennis and Eric talking about compasses.
- **NWHSAR (Dennis):** Had fundraiser (car wash, bake sale) last Sunday, brought in a little under \$500.
- **KCSD (Janelle):** Opening up membership this fall, Dog Meet in September in Kitsap County
- **PNWT (John M):** Had sponsored training weekend, 16 students.
- **IST (John T):** Three new members including Kyle, going over new forms, getting training.
- **SMR (Bill Davis):** Three missions.
- **SPART (Randy):** Participated in Seafair performing First Aid services, refresher training end Sept, Rescue Plan in November.

Old Business

- **Picnic:**
 - Snoqualmie Point Park, noon to 4, Sept 11, don't need Parks pass to park there for half of the lot.
 - Set up 4 x4
 - Inviting vendors to come, donate raffle items
 - Inviting friends of SAR: Watershed, DOT, North Bend Ranger Station, etc.
 - Tom checked out St Edwards, but parking \$10 per car. Should know in next day or two and will send out announcements.
- **Survey:** Sending out new survey with regard to our mission as a follow up to the first survey which made very clear that we don't have a clear vision of our mission; have printed copies now; each member unit to put one response, vetted by and approved by their board; goal to collect info to build one mission statement in one place that most of us can agree on.
Actions: Garth to send out link to survey and units to respond before October meeting.
- **Shelia's memorial service:** Nathan Lorange did a great job representing us and produced a good write up. Mike made a motion to reimburse him for mileage, which was seconded and passed.

- **Bylaws:** Executive Board needs more time to discuss and will bring to October meeting.
- **Action Item Review/updates:** Nothing pressing.

New Business

SAR in Disasters (Iko): Emailed detailed report, brought summary on disasters and that they can happen to us here. Presented proposal on sponsored training by Tom Miner, WA Task Force One, Pierce County. Tom leads pilot project on teaching urban SAR which has a different mindset from wilderness i.e. in how many get rescued, located, identified. Course for 30 participants at \$40 per person = \$1200. 1-day class for hands on, 4-hrs for awareness (classroom lecture). This is proposed as an idea down the road to upgrade our certifications to Urban SAR. He stated that Kathy and Hiram recommended that we put this under CERT.

Questions were raised:

- ✓ Is there an initiative at the State level to deal with equivalencies? No
- ✓ Why can't we develop this training in house? Because Miner has field experience – 9/11, Katrina, Rita, etc.
- ✓ Are we interested in pursuing this without getting into the weeds?
- ✓ Are we thinking of this as the foundation of a new unit? Units have their own specialties. Why would KCSARA start a unit for this, when CERT teams are in place?

Mike stated that ESAR does not want to support, as they are a wilderness unit, and will not be sponsoring their members. The Governing body approved the creation of an adhoc committee with Iko as chair, for short-cut CERT certification available to members. This is to be a “benefit” for members and not a KCSARA program/unit/etc.

Action: Units to decide whether or not to sponsor their members to take this training. Members could take individually if their unit doesn't sponsor.

Announcement/Miscellaneous

Meeting adjourned at 9 p.m. after Joe made a motion, which was seconded, and passed.

Next meeting will be held on October 10, 2011 at 1900 hrs., at Master Builders Association in Bellevue.