



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for August 12, 2013

Attendees:

Garth Brown	Glenn Wallace	Ameeta Chainani	Mike Arnold	Mary Beebe
Jenn Brenes	Martin Chisolm	DJ Defreece	Josh Gana	John MacDuff
Randy Riggs	Frank Rossi	Richard Smith	David Tagliani	Janelle Wierenga

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introduction of Guests/Approval of Minutes

Meeting was called to order at 7 p.m. by Garth. Minutes of last meeting were approved by a motion from Martin, seconded by Richard.

Treasurer's Report (Garth)

Distributed earlier by email; prepaid expenses were for pagers.

Executive Committee Reports

Mapping (Garth): KCSARA nav training will be used by ESAR for all new members; curriculum available for any unit to use; will create instructors – no need for train-the-trainer course.

Merchandise (Garth): Chair position still open, yet to close the deal with Scott Corning; losing money on it; want online system run by outsider for members to place orders after confirming membership.

KCSO (Garth) – Changes at KCSO, Captain leaving, may not have new captain for a while; elected unit leadership and KCSO met to act quickly on a few things:

- making changes to cards
 - ✓ all members will get new DEM #s, sign in on rosters with all digits because some serial numbers will overlap with existing numbers; insured with or without DEM #s
 - ✓ no "Novice" noted on new cards, all will say "Field"; Field cards will be reissued to all with current Novice cards;
 - ✓ no expiration date or qualifications printed on new cards; delete expiration dates on cards that have them;
 - ✓ dogs and horses will get cards;
 - ✓ don't send your members into field if not WAC qualified, KCSO will check randomly and hold leaders responsible;
 - ✓ anyone with card problems send through one unit rep to Ed.
- New member applications are not being submitted consistently; gather all documents and send KCSO as one packet after unit approves member, pending training; no SSNs needed in future; DL #s may also be dropped; new applications will be posted on the KCSARA website, possibly as fillable pdf, for download and filing online.
- KCSARA database being seriously considered as KCSO database; working on memo of understanding; to be decided within next 30 days; if required, training on database entry will be provided to units who will be responsible for maintaining own member records.
- SAR EMTs CBT tracking still undecided.

- Claim forms not being consistently completed; Ed requests one unit delegate as gatekeeper to work with him on what he needs to see.

Funding Policy Committee (Jenn): Committee met; have template of direction to take; need to run by accounting and legal people and will present later for approval; missing only IST representation.

Technology Committee (JD's email):

“In the last report I made a call for volunteers to help with email list and website management. I want to thank Brian Dennis and Martin Chisholm who stepped up. Thank you! Having multiple contacts has highlighted the need for a better way for our stakeholders to make regular requests and track the progress of those requests. We have a project planned to research solutions to this challenge.

Our primary focus at this time is reviewing the current callout system and identifying any opportunities for improvement. KCSO is interested in leveraging MyStateUSA for as much of the solution as possible and has been actively engaged in working to answer our questions and connect us with the proper MSU experts. We have identified some significant benefits of pursuing a callout strategy that relies more heavily on MSU but also some potential challenges which we are working to better understand and mitigate. We expect to have a proposal to present to the governing body prepared before the next meeting. MSU also has the potential to be used as a secure document repository and we are investigating how this might meet some of our needs.

Other projects in our pipeline include looking at our public facing web presence, taking advantage of Google Grants AdWords for Non-Profits program, and reviewing the IT assets belonging to KCSARA (hardware, software, support contracts, and hosting agreements.)

If anyone has questions, feedback, or project proposals for the tech committee, please reach out to me at jd@jdw Wallace.com or 206.552.8539.”

Standing Committee Reports

Training (Garth): John stepping down, chair position open; had problem with mailing list created for this committee; sending out dates for meeting; not for current course owners; working on delivering Fall Academy which is core compliant.

RAD (Garth): Nathan Lorance replaced John; great feedback and plans for next year.

ELT: Nobody to report.

Communications/Repeater: Nobody to report; raised \$20K to replace repeater.

Database (Garth): Nothing to report.

Publicity/PIO (Glenn):

- Social media:
 - ✓ Facebook 474 Likes (up from 431 on June 10)
 - ✓ Twitter 423 Followers (up from 330 on June 10)
- Interviews/Articles:
 - ✓ Mt Si Festival/Valley Record <http://www.valleyrecord.com/lifestyle/218714531.html>

- ✓ Seattle Backpackers Magazine, Unmanned Aerial Systems and SAR <http://seattlebackpackersmagazine.com/unmanned-aerial-systems-and-search-and-rescue/> (kudos from Sheriff Urquhart)
- media embedding: 4x4 has created list of OLs/TLs, need to chat with Fox reporter about procedures
- new web site hosting/platform: discussed requirements with Tech Committee chair, assigned to Gabe Benedetto

Equipment: Nobody to report.

Member Unit Reports

ESAR (Mike): Change bylaws, not 3 year term; new President Elect, Kurt Zimmers, will start attending these meetings.

NWHSAR (DJ): Changed bylaws regarding Training Director term from Dec. to September 1st.

Old Business:

Bylaw change (Garth): Passed via email.

2015 State SAR (Garth): Meetings about next year's conference have begun; Ed excited and attending; hope to have someone in charge of 2015; no venue yet; need physical classrooms; need to deal with hotel, food, funding, etc.; they will provide registration; expect costs to be in 6 figures and hope to fund some through registration.

Picnic (Garth): Not enough response; discussion regarding alternate events: important for team building; keep simple; accept Rebecca Potter's offer of using her Lynwood Bowl & Skate bowling alley in fall (late Sept/Oct) or even Spring?; Act Theater for evening late winter buffet? Family friendly play, wine tasting? recommend starting with something like bowling, skating, then build up to banquet; KCSARA has own insurance, we can include drinking but we need to consider under age ESAR members; KCSO prefers late afternoon/evening event; different time of year better for IST. Mike moved that we accept Rebecca's offer for event early 2014 on week night, units to publicize within their units and each unit rep commit to providing one delegate to help plan, seconded by DJ and passed.

New Business:

SARVAC (Garth): Garth and Glenn met with Ed, Sgt. Johnson and Bill Guileseppe regarding TL and OL core competencies; looking at "team member" core competencies; some units have provided input; won't be implemented soon; KCSARA and KCSO have not been included in process and therefore not happy; trying to get 1 or 2 people on that committee; units need to decide how to work better; need rep for KCSARA not individual or his unit.

Meeting adjourned at 9 pm after motion by Martin, seconded by Richard.

Next meeting will be held on October 14, 2013 at Master Builders Association in Bellevue.

Recorded by Ameeta Chainani.