



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for September 12, 2011

Attendees:

Kathy Decker	Jon Wartes		
Mike Arnold	Todd Stone	John MacDuff	Mary Beebe
Kyle Drop	John Traylor	Garth Brown	Dennis Brislaw
Martin Chisholm	Teresa Hildebrandt	Marcia Koenig	

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introductions

Meeting was called to order at 7 p.m. by Dennis Brislaw.

Review/Approval of December Minutes

Minutes were previously distributed for review via email. Martin moved to approve. Motion passed.

Mission Activity & KCSO/WSSARCA Report (Kathy Decker)

- 19 Missions in August
- A large number of possible evidence searches queuing up for September.
- KCSO SAR Deputies (Kathy, Rich and Pete) are moving to a 4/10 schedule going forward. The schedule is somewhat set, but subject to frequent change.
- Pete Linde will be hosting KCSO SAR Truck driver training at Nintendo facility in North Bend – EVOC course (Emergency Vehicle Operations) on 9/25
- SAR Academy is currently staffed for September dates, but not sure for October yet
- Going forward, MyState USA will be used to publish non-urgent messages in PDF format to all members from KCSO.
- DEM Cards are being printed in batches, if cards don't have your full certs, they may not be issued again for 3 years, so we'll just have to work through that.
- Rosters will continue to go out in email formatted as PDF

Treasurer's Report (Tom Cloonan)

- Tom Cloonan not present, but provided bank balance and deposit information to Garth prior to the meeting. Garth presented Tom's information.

Executive ("Ad Hoc") Committee Reports

- **Benchmarks (Kathy Decker):** No new status

- **ICS (Jon Wartes):** Progress on hold while KCSO develops relationship with Seattle Incident Management Team. KCSO sending Grant Tigeo on October 18th to RCECC Ops meeting.
- **Mapping (Open chair):** No report

Standing Committee Reports

- **Training (Joe Wardlaw):**
 - Registrations now online
 - CPR/First Aid (John Traylor Reporting)
 - No longer to be offered as a refresher and will now be all full day (8 hour) courses.
 - Will be providing quarterly classes going forward with more outdoor elements in addition to the standard ARC curriculum.
 - New protocols being implemented
 - \$10 charge per attendee, per KCSARA vote earlier in the year – bills will be sent to units, though people outside KCSARA will not be charged, as there's no method to handle that. Units can individually decide if they are going to pass that cost on to their members or assume it as a unit.
 - Joe working with Alex to remove erroneous course listing for refresher and notify anyone who registered that only the full day courses are being offered.
 - Reminder that Helicopter renewal is available ONLINE going forward. Link to be resent.
- **ELT (Brian Kassa):** Not present and no report
- **Communications (Darren Emmons):** Not present and no report
- **RAD (John Traylor):** Electronic sign-up didn't work this year. Less than 50% of dates were staffed and the primary absentee role was IC. Due to less fuel usage this year, there was money remaining, so new radios were purchased for next year using that money.
- **Database (Matt Cosand):** Not present and no report
- **PIO (Scott Preston):** Not present and no report, but Garth reported on the PIO committee meeting hosted at his office and the topics covered during that meeting.
- **Ways and Means (Dennis Brislawn):** Dennis asked if we want to do fundraising work this year or wait for next year. Mike Arnold said he wants KCSARA to raise 50% of the money for the new ESAR comm. vehicle for ESAR via donations – they have the money now, but it would deplete all of their reserves. Garth said we should wait until after current financial projects are done. Dennis agreed to schedule an initial meeting to discuss fundraising toward the end of October (3rd week) to discuss scope and expectations for fundraising efforts in the future.
- **Equipment (Jeff Bird):** Not present, but report provided to Garth in advance of meeting
 - Currently working on inventory and container work
 - Leak from roof vent needs to be handled.
 - High humidity will be handled with a dehumidifier

- Painting required soon to stop extensive rust on exterior of container
- Dennis inquired about status of defective compasses and getting a refund – John Traylor committed to work with Jeff to put the matter to bed. Currently Sandy ball has some and some are in the container.
- Planning to remove contents of trailer and prepare for Horse unit to pick it up. Jeff and Garth will arrange to take it to ESFR for cleanout.
- Jeff Bird needs info on exact location and contents of Preston cache, as well as access procedures.
- Qualifications committee (Jon Wartes):
 - Missing a representative from Horse unit – all other units now represented.
 - First meeting will be held next month
 - Envision 3-5 meetings overall

Member Unit Reports for the Good of the Order

- **4X4 (Garth):** Same mission activity as other units. 4x4 VP-Operations has announced the 3/300 program, with a goal to raise \$300k in three years to fund the purchase of a new 4x4 command vehicle (or vehicles, depending on the findings of an exploratory committee).
- **ESAR (Martin):** Course A has started, officially kicking off the ESAR training season. Brinkley now wants to start charging for ESAR's use of the camp, initially suggesting \$9k - \$10k per season. ESAR hopes to get this number down to about \$1k with commitments for service projects, but Brinkley wants ESAR to work on those projects in a manner consistent with a general contractor, which is a problem. ESAR now has three trustees on its board.
- **IST (Teresa):** Training in process and working on standardized thumb-drives with current documentation.
- **KCSD (Marcia):** Lots of evidence and cadaver searches – very busy.
- **PNWT (Mary):** Had members on two Mason County and one Redmond evidence searches.
- **NWHSAR (Not Present):** No report
- **SMR (Todd):** SMR involved in first of three weekends of re-accreditation by MRA
- **SPART (Not Present):** No Report

Old Business

- Garth asked about the KCSARA Picnic – should we reschedule it or not. Consensus NO, but that it would be fin to do some sort of holiday event instead.
- Garth raised that the SARVAC meeting had been rescheduled with very little notice and he could not attend on the new date and thus needs an alternate to attend. Dennis said he could be available by phone if a call-in option were available.
- Garth re-iterated that there would be a \$10 fee for First Aid/CPR class attendees and that it would be billed to the units. This should not be a surprise, since KCSARA voted on this some time ago and it's been raised at several meetings since then.

New Business

- Martin asked if any units could suggest a minimum standard for a KCSARA unit's "audit" or "review" standards in their bylaws. ESAR is looking at their current system and wants input on best practices.

Announcement

Meeting adjourned at 9:00 p.m.

Next meeting will be held on October 10, 2011, at Master Builders Association in Bellevue.