



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for October 8, 2012

Attendees

| | | | |
|--------------------|-------------------------|---------------------|---------------------|
| Dennis Brislawn | Garth Brown | Ameeta Chainani | Mike Arnold |
| Mary Beebe | Martin Chisholm | Kyle Dropp | Dennis Gaddy |
| Nancy Gaddy | Josh Gerstman | John MacDuff | Katie Miller |
| Randy Riggs | Frank Rossi | John Traylor | Glenn Wallace |
| JD Wallace | Janelle Wierenga | | |

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introduction of Guests/Approval of Minutes

Meeting was called to order at 7 p.m. by Dennis B. and minutes were approved with a motion by Martin, seconded by Mike.

Mission Activity & KCSO/WSSARCA Report (Garth)

- Electronic copy of KCSO report distributed earlier today. Martin wanted clarification on indemnity vs. immunity, which was provided by Dennis.
- Martin mentioned that ESAR response to missions has been sparse due to too many missions; forwarded to all appreciative email received from detective for I-5 evidence search
- Dennis and Garth to meet with Ed regarding streamlining process of communication between KCSARA and KCSO.
- Dennis will be submitting recommendations to revise bylaws to include new positions created.

Treasurer's Report (Garth)

Sent P&L and BS electronically earlier today. Bottom line: negative \$2500 related to academy, picnic; income - \$2900+ donations through PayPal not easily available. Will write off things we haven't found in inventory. Mary asked that financial reports be distributed a day or two prior to meeting and Garth responded that he is doing the best he can and would appreciate help, if anyone is willing.

Executive Committee Reports

Benchmarks (Garth):

- Committee went through transformations; Tracie stepped down as KCSARA chair because she is representing KCSO for core competencies; Garth took her place till replacement found.
- Committee met 2 weeks ago to review gap analysis for courses taken at academy and course owners analyzed what they need to do to mitigate this.
- John T provided info on training curriculum; by end of 2012 we will submit to KCSO a plan on conducting core compliant training by 1/1/2015; structure of training we will be using; content etc. being worked; voted on retaining existing academy structure and courses to be evolved to meet requirements. Committee sees no future and has no meetings planned for future. JD moved that we affirm the committee's recommendation to provide training in same format (Spring & Fall

Academies) with existing training, and move our courses towards core compliance. Motion seconded by Mary and passed.

Mapping (Garth for Matt Kurjanowics):

Committee about to deliver new curriculum. Online course available. If available to help on 10/14, contact Matt K or Carl Leon.

Merchandise (Isaac Ginsberg):

Committee convened last week with chairperson from ESAR and looked at store items. Want to look at KCSARA logo and possibility of updating; requested \$300 – 400 to solicit designs online from website. Mike suggests they focus on their mission of assessing our merchandise before they consider rebranding. Decision to table rebranding for now.

Standing Committee Reports

Training (John T.):

1st weekend of academy held; no issues about finding venue; had to cancel Crime Scene Awareness class. Smaller numbers at 2nd weekend coming up. Dates for next year posted on website. State SAR Conf early next year (2nd week may instead of later in May). Need to maintain expirations for existing WACs. KCSO is instituting a new paperwork format for requesting training DEM numbers for next year. This issue is being discussed by the training directors and unit leaders. IST has offered to help populate them.

Operations/UL Meeting:

- **ELT (Garth for Brian):** Working on 2013 training schedule.
- **RAD (John T):** IAP's for training numbers for 2013 by Nov 16. IST offering to help with this IAP development.

Communications/Repeater (Garth):

Worked with Committee on filing grant with PSE to replace "Rattlesnake Mountain 511 repeater".

Database (Garth):

Matt is ready to start sending out member info in exact format that KCSO wants. Frank asked if ULs could be informed if emails are bouncing back, so they can update their member email adds.

Action: Garth to check with Matt.

Publicity/PIO (Glenn):

Spoke at North Shore Rotary Club meeting (they donated food in our name to their Food Bank) and education/recruiting event held at Expedia, 90 attendees (Expedia paid for pizza). 8 KCSARA awards given out at picnic. Sorting out media embedding process assigned to Dep. Linde. King 5 SAR interviews ran on Kong, not on web yet. New business cards are awesome (more on order?) - thanks Garth! (Distributed among attendees present today). Brochures stocked in all vehicles and container. Working with Cindy West on advocacy in media re PLBs PIO team meeting set for Oct 16 7pm at Expedia building. Reaching out to Geocaching.com Community Relations re Garth's "10 essentials" geocaching idea. Making some progress on giveaways. Martin announced that he has formed a LinkedIn group which is still being tried out.

Equipment (Garth):

Jeff Bird meeting with Isaac to review items in stock, and will make motion to dispose of some. Heater installed last year resolved moisture issues so will continue using it. Container move back and forth went fine. No progress on exterior paint. Maybe take up next year. John T asked

where the spare keys are for locks. He suggested that the gate lock at Eastside Fire should be replaced. Martin moved to approve \$200 for this purpose, seconded by John T., passed.

Member Unit Reports

SPART (Randy & Frank):

Ski season preparation. Fire station antenna being fixed. Winter Rescue plan meeting on Nov 1st. Ski area may install repeater in Alpental.

Action: Frank to give Darren frequencies and tones when available.

KCSD (Jeanelle):

16 new people from all over the US at Cadaver class run by Andy and Marcia last weekend. Doing demos, most recent one at Seattle Gyneac. Society, Seattle very interesting; received good donation from them. Josh's partner Edgar passed away recently.

NWHSAR (Dennis & Nancy G):

Fundraiser last month; expect about \$2200. Orientation in January. Currently 13 mission ready members currently; last year's grad class still need Helo and after completion, number will double.

SMR: Nobody to report

ESAR (Mike):

Started training; over 100 in Course A; had Course B last weekend. Selecting new PIO. Put together Fund Raising committee; sent in grant application to PSE.

4x4 (JD):

Adding members at every meeting. Microsoft invited participation in their Give campaign; will have vehicle and answer questions. Field Training eXercise scheduled for Oct 27-28. Helped with ESAR TLT training. Van driver training coming up.

PNWT (John M.): Nothing to report.

IST (Kyle):

IST recognized Ameeta for her work for the unit. 1 new member, conducting new member interviews every month.

Old Business

Re-vote on bylaw changes (Garth):

20 days' notice was not given to units on recent changes. To meet this requirement, Mike made a motion to reaffirm the changes made 2 months ago, seconded by JD, and passed.

KCSARA Picnic (Dennis):

Ameeta was appreciated for her efforts on the picnic. Picnic pictures may be viewed on the KCSARA Facebook page.

New Business

Elections committee (Dennis):

Chair, Katie Miller looking for nominations for President (to vote in Dec.) Units to reach out to their members and find candidates.

Actions: Garth to create elections@kcsara.org.

Katie to draft email and send Garth for posting.
Garth to send Katie unit leadership.

Annual calendar (Garth):

Need visibility of trainings, etc. a year ahead. SAR Conference Spring and Fall academy scheduled. Picnic tentative dates: Saturdays August 17th or 31st, 2013.

Actions: Units to confirm /send feedback on date to Ameeta.
Garth, Dennis and Ameeta to talk about common calendar for KCSARA.

General membership survey (Garth):

Would like to send out a survey to our membership regarding members issues, things we can do better for our members, what makes our volunteers tick, etc. Josh cautioned to make sure that this is really well thought out before we actually send out, so we can take action on feedback.

Additional

2013 SAR Academy (Garth):

Online voting was held between previous meeting and this one, resulting in ratification of the following dates for 2013 SAR Academies: Spring - April 13th & 14th and April 27th & 28th. Fall - September 28th & 29th and October 12th & 13th.

Unit Reps (Garth):

Andy Hill and Dick Willy were accepted as alternates representing SPART at KCSARA, and added to the distribution list.

Meeting adjourned at 9 pm.

Next meeting will be held on December 10, 2012 at Master Builders Association in Bellevue.