



KCSARA Governing Body Meeting

Bellevue, Washington
Minutes for October 14, 2013

Attendees:

Garth Brown	Ameeta Chainani	Brian Bain	Mary Beebe
Juan Carlos Benedetto	Jenn Brenes	Jonathan Brown	Aaron Bunker
Martin Chisholm	Doug Dickinson	Jesse Fuller	Josh Gana
Tracy Griego	Gabe Marcus	Anna Neal	Eric Rosenberg
Frank Rossi	Richard Smith	JD Wallace	Kurt Zimmers

Note: Names in bold print are KCSARA Unit Reps

Call to Order/Introduction of Guests/Approval of Minutes

Meeting was called to order at 7 p.m. by Garth. Minutes of last meeting were approved by a motion from JD, seconded by Richard.

Treasurer's Report (Garth)

Financials distributed earlier by email.

Executive Committee Reports

Navigation (Garth for Matt K): Completed training classes at academy and still doing so for ESAR; discussion re lat/long rulers between Frank and Brian.

Merchandise (Garth for Scott C): Planning what to order online; removes sales tax issues; trying to get into container; Anna Neal offered to help Scott.

Unit Funding (Jenn): Committee has met and is meeting with accountants on 10/24; sent plan to Garth for vetting, then will be sent to units to flush all details before bringing to KCSARA for approval.

Elections for VP, Secretary, Treasurer (Garth): Need committee chair for December elections (term starting January 2014).

Standing Committee Reports

Training (Garth):

- Chair position still open
- Academy review: ran smoothly, Ameeta and team of volunteers appreciated; over 300 student/class seats and about 30 instructors/staff plus KCSO; survey will be sent out to all who registered to submit constructive feedback.
- Committee has not yet got off the ground; they will do curriculum analysis; tests to match course curriculum, tools available, etc.
- Academy classes cover core competency (CC) credit; some components not covered at academy
- Fall 2012 Nav classes cleared for all 4 components
- Classes being offered outside by our instructors – all members need to be done by Jan 1, 2015.

- If units doing their own training there must be common written exams and task books.
- 1st Aid doesn't currently cover all required for CC – no plan in place yet.
- KCSO says that online Helo course may suffice for WAC but not for CC.
- KCSO still working on tracking EMT CBTs but units to advise members to track their own.
- Met with ESAR training director, Brian Bain to discuss CC which he has written up; awaiting Ed's approval on the document.
- Units to provide training dates to KCSO to turn in to State.

RAD (Garth): Mileage reimbursement for last 2 years – will not do this for prior years again; also need to capture roster info.

ELT: Nobody to report. Martin asked about ELT training - Garth to get answer.

Communications/Repeater (Garth and Doug D):

- Discussion on KC radio shop Sobeiski 511 repeater damaged (antenna and feedline); estimate to replace \$8650 – asking for details/breakdown; need to make immediate decision as KCSO does not have budget for it and we need amateur radio as 2nd means of communication. Jenn motioned that we use existing funds not exceeding \$10K to repair repeater, seconded by Josh, 9 voted in favor and 1 against – carried.
- Puget Sound giving us a lot of gear in addition to the \$25K grant for Rattlesnake.

Database (Garth): Nothing to report.

Publicity/PIO: Nobody available to report.

Equipment (Jeff's email):

- ESFR is nearing completion of the buildings and covered parking in the area we had parked the SAR vehicles. Electrical work is happening currently. Once the electrical is complete we will be able to plug the KCSARA Container back in to help with moisture concerns for stored materials. Chief Refvem has indicated that we should be able to park at ESFR once the ESFR owned containers get moved/removed. Last update still had that happening in October. I have not gotten a better date yet. We may lose a space, or may need to get creative in our parking. 4x4 had arranged for a permanent spot for one of our vehicles in North Bend prior to the ESFR activity.
- Container code will be changing again once power is restored and additional equipment goes back in. Small discussion has been going around about putting an internal door in to better control access to KCSARA training equipment. Solution to be determined.

Technology Committee (JD's email): We've identified a set of major project areas and have identified project owners for each of these areas.

- Database (Matt Cosand) - Matt has made several updates to the database lately, specifically around audit logging. He has also created a few online applications in support of ESAR's training program and KCSO's application process. Lastly, he is planning updates to in support of Core Competencies however some of the implementation is or was until very recently pending approval from KCSO.
- KCSARA Website (Doug Burchard) - Doug has focused on maintaining our current website, including requests to update content. He has also update the contact phone number to a Google Voice number that can more easily be redirected to a new contact if necessary. There are a few

content areas that are owned by other individuals, specifically EMS and Training and Doug will be reaching out to those individuals to refresh content based on their needs.

- Lyris (Chris Terpstra) - We have made an effort lately with new lists that have been requested to identify a list owner and enable them to self-service list membership. This enables the list owners to self-manage their lists without having to reach out to one of our members.
- Callout/Paging (JD Wallace) - I am working with KCSO and MyStateUSA representatives to identify gaps that prevent us from more fully utilizing MyStateUSA. We have a test MyStateUSA deployment configured and are working on proposals to leverage MyStateUSA as a consolidated paging tool. Since KCSO is using this as their primary paging system they are highly motivated to see it adopted by individual member units.
- PIO Website/Google Grants (Gabe Benedetto) - No Report
- Inventory/Hosting (Ajai Seghal) - No Report
- Ticket Tracking (Jon Mercer) - No Report

Member Unit Reports

SPART (Frank): cache back in its room.

KCSD (Jenn): New KCSARA delectage Courtney White to replace Janelle Wierenga.

ESAR (Martin): Kurt Zimmers KCSARA alternate delegate.

PNWT (Mary): 20 hour training, 10-24 – 27; contact Mary if interested. Special certification board has commissioned Mary as journeyman.

NWHSAR (Anna): Need \$ for new equipment, including laptop; moved to receive \$1500 for new laptop, seconded by Martin; discussion regarding waiting till funding committee has process; motion failed.

Old Business:

- **2015 State SAR (Garth):** Chair position still open; River Ranch Girl Scouts camp at Carnation holds strong potential for venue; pursuing with KCSO and SARVAC; expecting 1000 – 1200 attendees; family activities possible, no price deals.
- **Holiday event (Garth):** Anna will chair, 2 units have provided representatives to work on planning this; all others required to do this or event will **not** happen.

New Business:

- **2014 Academy (Garth):** Need to decide dates for 2014; units to send blackout dates to Ameeta within next 2 weeks for online voting week of November 25th.
- Need unit reps to forward notices to membership; evidence this is not happening (people accusing us at the academy of only telling units about Fall Academy a couple weeks beforehand - when dates were picked in October 2012).
- **King County OEM Special Vehicles Unit** (non-SAR statewide resource) – PowerPoint presentation by Yarom Boss and Jesse Fuller followed by Q&A.

Miscellaneous:

Had request for KCSARA to provide supplies (litters, wheels, etc.) for academy; currently being pulled out of vehicles; discussion regarding whether we should we get our own or help units buy; need at least 4 sets @ \$2K per set; find out if units have old ones to sell to KCSARA. GPS, 1st Aid equipment also needed.

Meeting adjourned at 9:30 pm.

Next meeting will be held on December 9, 2013 at Master Builders Association in Bellevue.

Recorded by Ameeta Chainani.