



## KCSARA Governing Body Meeting

Bellevue, Washington  
Minutes for December 10, 2012

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### Attendees:

Dennis Brislawn	<b>Garth Brown</b>	Ameeta Chainani	<b>Mike Arnold</b>
<b>Mary Beebe</b>	<b>Martin Chisholm</b>	Bill Davis	Paul Davison
Christina Erickson	Drew Fletcher	<b>Josh Gerstman</b>	Tracie Griego
Steve Hulet	Brian Kassa	<b>John MacDuff</b>	Katie Miller
<b>Frank Rossi</b>	<b>Richard Smith</b>	Glenn Wallace	<b>JD Wallace</b>
<b>Joe Wardlaw</b>	Jon Wartes	<b>Janelle Wierenga</b>	

*Note: Names in bold print are KCSARA Unit Reps*

### Call to Order/Introduction of Guests/Approval of Minutes

Meeting was called to order at 7 p.m. by Dennis and he expressed appreciation to all as he bows out of his position. Mentioned KCSO's appreciation of clear vision presented by KCSARA. 2 new members/guests introduced (Steve - ESAR and Drew - SMR). Minutes were approved by a motion from Richard, seconded by Mike.

### Mission Activity & KCSO/WSSARCA Report (Tracie)

Report attached. Josh asked for written instructions regarding sending training rosters to KCSO. Joe asked for ICS forms. Brian asked about status of KCSO database and Tracie responded that it was still in work with 260 valid names. Ed will send out to units a list of all included members.

**Actions:** Tracie to send all units previous/old email re training rosters to KCSO.

Garth to make ICS forms available on KCSARA website.

Before end of this week, Tracie to try to get Ed to send list of members in database.

### Treasurer's Report (Garth)

Sent P&O and BS last week. Everything for Nov booked. Dec and summary financials for end of year in progress.

### Executive Committee Reports

**Benchmarks (Garth):** Committee in suspense status with Training Committee having taken over.

**Mapping (Garth for Matt Kurjanowics):** Training completed at academy using new curriculum and people enthusiastic about it.

**Merchandise (Garth for Isaac Ginsberg):** Re-inventory and disposal being looked at – locked out of container for a month, so work held up.

## Standing Committee Reports

**Training (Garth for John):** Benchmark compliance being focused on; revising current training material in time for April academy; teams working on individual courses in coordination with current course owners; working on solidifying structure and schedule for academy; looking into pre study material; CPR/1<sup>st</sup> aid moving towards American Heart Association (from American Red Cross) mainly due to cost; looking for instructors with right credentials; ARC will still be an accepted credential for those who have it or want to get it elsewhere.

### Operations/UL Meeting:

- Joe gave feedback on Vashon mission – worked really well together with out of country resources including CERT teams, out of one command post; good partnership between SAR and CER; Vashon has very strong cert program.
- Dennis talked again about chain of command communications to KCSO.
- Garth talked about all extra people on distribution lists (DLs) who see all the venting/water cooler conversations. Richard asked about removing KCSO from our DLs. Ed wants to be included, with personal address so that everything is not archived in county records but Tracie did not think it advisable as anything Ed looks at on work computer goes into archives. Working on charter for each DL and need to know which members units would like to have on it. Brian asked about UL list that is outside of KCSARA's control and Garth asked units to refresh that. KCSO is being pulled off all those lists for now. Need venue for venting and bouncing ideas off each other without KCSO thinking there is infighting, unprofessionalism or argumentative banter, etc. Garth suggested we hold of Ops list for a while.
- Tracie presented MyState comms. plan to KCSO; now ready to begin conversation with KCSARA on how to use effectively.
- Jon talked about Trailblazers group and that a relationship with them had been started but stagnated for a while; now have their phone numbers and can call on them, if needed in wilderness area as temporary emergency workers; non SAR workers acting as consultants in base, and guides in field; have gone through background checks and have knowledge of wilderness in state. Some SAR volunteers asked if they could do that and not comply with benchmark requirements, but that is not the intention.
- **ELT (Brian):** KCSARA Training request not yet filtered back.  
**Action:** John to look into it and will communicate.
- **RAD:** Nothing to report.

**Communications/Repeater (Brian):** Spent time with Darren in radio shop; F2 not fully built out and complex; need to talk to KCSO and find out if they still want us to use it; F3 (normally used for ground ops) transmitter on Snoqualmie Pass.

**Database (Garth):** Nothing to report

**Publicity/PIO (Glenn):** Media embedding pilot: waiting on Ed/Pete for KCSO waiver/hold harmless form; attended King County truck donation to 4x4; beacon article published at Seattle Backpacker's Magazine; Kathy Matsen appointed as ESAR PIO; web site content proposal to be presented. Upcoming (still): work with Cindi West on advocacy in media re PLBs; reach out to Geocaching.com community relations re Garth's "10 essentials" geocaching idea; make some progress on giveaways.

**Equipment (Garth for Jeff):** Access to our container still not working reliable; need to add drip edge to keep water from running into it, heater working fine, keeping things dry.

## Member Unit Reports

**SPART (Frank):** Completed CPR and 1<sup>st</sup> Aid refreshers; head start on avalanche fatalities – 1 in Idaho; chairman elect, Andy Hill put in signage.

**Action:** Andy to send newsworthy items to Glenn.

**KCSD (Josh):** Year-end festivities and new board.

**NWHSAR (Joe):** Orientation in January; new training.

**SMR:** Nothing to report.

**ESAR (Mike):** About 100 being trained; working on equivalency application. Eligible at Seattle Foundation.

**4x4 (Richard):** Unit elections tomorrow.

**PNWT (John):** New member annual training in February - 2 people are in line.

**IST (Paul):** Nothing to report.

## Old Business:

None.

## New Business:

**Insurance** – State insurance doesn't cover many business related things. ESAR and SMR have private insurance; all units should look into; all nonprofit organizations have similar policies but KCSARA does not. Engaged Mike (as insurance agent) to look at KCSARA as an organization that supports units and who will be willing to underwrite us; looking into proposal for next year. Philadelphia Insurance Co. has proposed for \$2600/year for general liability, directors and officers, and everyone acting under the auspices of KCSARA. Brian asked about benefits of collective units (KCSARA and all units) in negotiating policies but Mike did not know if that was possible. Joe made a motion to move forward with up to \$3K for general liability and officers and directors policy with reputable company, seconded by Martin and carried. Mike will get a small commission which he cannot donate back to us, rebate or do anything else. There was no objection to this by members present.

**Action:** Garth to publish details to units when available.

## Elections -

- Per current KCSARA exec board members cannot hold unit leadership. It was unanimously agreed that 30 days' notice be given to change bylaws to make this applicable to only "elected" officials not including secretary and treasurer positions on KCSARA board; online vote in January. Joe suggested moving similar minor issues to SOP so that we do not need to approve after 30 days.

**Action:** Garth to send email for 2<sup>nd</sup> vote/approval in January.

- President – Candidate Garth elected with 12 votes from delegates. Anyone interested in VP position please let Katie know.

Meeting adjourned at 8:20 pm.

***Next meeting will be held on February 11, 2013 at Master Builders Association in Bellevue.***