



## KCSARA Governing Body Meeting

Bellevue, Washington  
Minutes for December 10, 2011

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### Attendees:

<b>Garth Brown</b>	Ameeta Chainani	Kathy Decker	Jon Wartes
<b>Josh Gerstman</b>	<b>John McDuff</b>	<b>Frank Rossi</b>	<b>Joe Wardlaw</b>

*Note: Names in bold print are KCSARA Unit Reps*

### Call to Order/Introductions

Meeting was called to order at 7:15 p.m. by Garth Brown. No guests. No quorum.

### Review/Approval of September Minutes

No quorum. No comments received.

### Mission Activity & KCSO/WSSARCA Report (Kathy Decker)

- Training numbers submitted to Chris Long – will get them in January; Pete Linde will oversee.
- Primarily evidence searches for Tacoma, Bellevue, Redmond and Kirkland; getting lots of calls because of our reputation.
- Going to be meeting with Capt. Rob Mandel – Pete and Rich, too – to discuss transition; at this point not filling my position due to cut in FTE; will distribute my workload equally; will have SAR Coordinator hopefully next year. Pete primary point of contact. Last day Wednesday.
- Administration work will be delayed because of the move back to hangar in Renton; SAR and Air Support will be in one office.
- Good 5 years for me in SAR; great experience and will miss the “action” piece.

### Treasurer’s Report (Garth)

No treasurer, so standing in; filed 990s for 2010; charitable renewal solicitation filed on 30<sup>th</sup>; started calendar to track renewal dates, bookkeeper has all data, still no access to online system, Tom is off signature card for account, will add Garth and Ameeta, in case we need to approve something; have checks; purchased fire resistant filing cabinet; accountants have all paper work needed; working with bookkeeper to reclassify all our accounts; halfway done with first draft of internal accounting procedures; treasurer event rescheduled for January – doesn’t have to be treasurer, anyone from unit can attend; Ameeta will send out something so others know; nearly ready to approach Department of Revenue for KCSARA Store; accountants think we have liability and will have to pay taxes on last 7 years sales for which we don’t have data; Tom had Pay Pal account for us which he was working on reviving – Garth will try to get done; should have financial statements in January.

### Executive (“Ad Hoc”) Committee Reports

**Benchmarks (Garth)** - At last month’s SARVAC meeting, board was reelected with same people as nobody else volunteered; Bill was to send out version 80 of Benchmarks standards

week of Nov 28<sup>th</sup> – not yet seen official version for release; on track to go live Jan 1<sup>st</sup> when SARVAC will release template for training (to meet standards within Benchmarks); Kathy suggests keeping close ties with SNO county and make sure we align with them. Garth said we're having discussions with training director of Sno.

**Actions:** Garth to release unofficial document.  
Garth to bring Bill in to answer questions on benchmarks.

### Standing Committee Reports

- **Communications/Repeater** - Chris T sent info on narrow banding that is coming down the pipe and what it is going to mean to KCSARA, what KCSO is doing (Jan 9) – they expect coverage to change slightly; email will go out on this; discussion on license and numbers that should be on it; make sure Comms people are aware of all this. [kcsaracomms@kcsaralist.org](mailto:kcsaracomms@kcsaralist.org)
- **Publicity/PIO** - Kathy said that Scott has reached out to Cindy West, KCSO PIO and they are going to meet in January; Cindy is very supportive and wants to do everything she can.
- **Equipment** - Found a heater and added it to our container to avoid spending money on dehumidifier.
- **Qualifications (Jon)** - Committee met 3 times on IST role; will take up in January and will wrap up business at that time; lot of good discussions.

### Member Unit Reports

- **NWHSAR (Joe)** - Couple of missions; Christmas party at Joe's house.
- **SPART (Randy)** - Had call out yesterday from Kittitas County for missing snoshoers.
- **PNWT (John McDuff)** - 3 searches for Sky and last weekend in Bellevue.
- **KCSD (Josh)** - Busy with evidence searches and therefore missed training; 10 candidates members to start training in January; Joe asked if there are any restrictions for under 18 yr olds – got various responses from units.
- **IST (Ameeta)** - IST will be starting to enter Mission (not training) rosters and will send email with details.
- **4x4 (Garth)** - Fundraiser at Microsoft last month, raised \$12K.

### Old Business

**Mission Statement (Garth)** - Will send out email with details; had hoped to get this approved; go over this with your units and send feedback, so this can be ratified in next meeting.

### New Business

- **Spring Academy** - Spring Academy proposed dates April 21 & 22 and May 5<sup>th</sup> & 6<sup>th</sup>
- **Board Elections** - No quorum
- **Bellevue PD request/offer** - Approached by Lt Jim Hershey, Bellevue PD who wants to do something for SAR to say thank you; offered city hall venue for event early next year (January – March); Garth to follow up with Jim and will plan something; could maybe use same venue to give Mama Passerrelì an award; Kathy mentioned that we should mention that to Bell PD as she fed them, too; Unit Leaders to ask their members to volunteer to help.

**Announcements/Reminders**

- In summer, Kathy will reach out to us for large event involving horses and dogs, demos with ESAR; possible fundraiser.
- Treasurer Training – Dennis to schedule with accountants.

**Next meeting will be held on January 9, 2011 at Master Builders Association in Bellevue.**

Meeting adjourned at 8 p.m.