



KCSARA Governing Body Meeting

Bellevue Washington

Minutes for January 8, 2007

Attendees

Kathy Decker	Sydney Jackson	Doug Burchard	Andy Rebmann
Mary Beebe	Tracie Griego	Jim Telgenhoff	Steve Zielke
Seth Brothers	Barbara Sly	John Wartes	Laurie Jorgensen
Mike Bombyk	James Wilker	Frank Rossi	Bill Davis
David Doll	John Kemple		

Meeting was called to order by President, Douglas Burchard.

Mission Activity & KCSO.WSSARCA Report

The Army Blackhawk mission in Enumclaw ran from December 21st through the first week of January. Multiple sweeps were carried out over multiple days. There are still people on the mountain “looking for souvenirs”.

There was a mission for a person who broke their ankle while snow shoeing at Commonwealth Basin. The mission only lasted 3-4 hours.

Sydney Jackson reported that they gave Kathy Lambert a helicopter tour over the flood areas. She asked them how they rescue people with the helicopter and was told that they either hover or land when they can. She asked about using a winch, so they told her they’ve tried multiple times to obtain one. She told them to let her see what she can do. There was one Goodrich motor on the shelf in Tennessee. They are on backorder until May. We managed to get the one in Tennessee. They will build the provisions kit to go along. We should take possession in either March or April and plan to get training out of British Columbia. They are hoping to be hoist capable in May. However, one pilot will be out in May. They need two pilots, a crew chief, and one person to go down on the hoist. They do not have enough crew. Sydney would like to set up a Helicopter Insertion Team to go down on the end of the hook. She would like to set up a committee of 5-6 people in addition to the Deputies to set up a “Standard Operating Procedure”. After the SOP is set up, they would like to select members of SMR, SPART, ESAR, Etc who would fit the bill to become team members. Sydney wants to take everyone’s input into who fits onto the team (good judgment, work well under pressure, etc). The people would need to be a medical person (EMT, Dr, etc) with the skills required for going down on the hook. They need to be able to work well with the crew. In the beginning, they will be training Deputies Barton and Linde.

There is a new design fast fin and tail boom strake kit for the Huey which increases the tail rotor authority (stabilizes the helicopter). They got funding to purchase one at a discount of \$32,500. The company is selling the patent to Bell Helicopter who will be selling them for \$80K.

Treasurer's Report

We have \$110,549.31 currently. That includes \$27K that is dedicated to Project Lifesaver and the CDs. The books are a mess, so the treasurer line on the budget was increased to cover a complete rewrite.

We are way overloaded on inventory for the store (probably have \$50K).

The KCSARA website has been completely rewritten since the Academy. Each page can be revised individually (with the correct sign-in information of course).

Proposed Budget: A copy was provided for each delegate to take back to their units. We will come back in February to vote on the budget.

Unit Reports for the Good of the Order

- **4x4:** Had personnel at both of the missions.
- **ESAR:** Thirty-nine members have completed Course 1. However, the next course (Course 2) is the killer. They expect the numbers to drop to perhaps 30 to complete the course.
- **SAR Ops:** They participated in the helicopter mission. Their next meeting is January 9 (it is an open meeting). They are trying to increase their numbers.
- **KCSD:** Andy was in Mexico when we had our windstorm. There is plenty of snow for the avalanche dog clinic. In order to get into the class, everyone must have completed Level 1 Avalanche Class first. Doug is ordering more books for the class. The class is on the 10th with the field trip on the 11th.
- **NWHSAR:** They weren't at the snowshoe mission, but they were at the helicopter mission.
- **PNWT:** They have not had any missions.
- **RI:** No Delegate present.
- **SMR:** They attended both missions.
- **SPART:** They had (4) members at the Blackhawk mission and an unknown number at the snowshoe mission.
- **Project Lifesaver:** They were having trouble with Channel 13 HD TV interference, so the frequency was changed. Now they are saying the frequency wasn't cleared with them, so they aren't going to support. They are looking at getting a dedicated frequency. That would mean they would need to do a complete equipment swap (\$2400 for each receiver, and \$275 for each transmitter). However, the new units are waterproof, which would be good in this area. Andy has some money squirreled away to cover the initial equipment swaps. Caretrack will not take any of the equipment back and give any money for it.

One of the autism candidates managed to get his bracelet off, but they found it. One of the other clients just died. They have 3-4 more who have signed up. Currently, they are running at about 30 clients.

Old Business:

ESAR has an unwritten law that informational pages are to be between 4:30 & 8:30PM on weekdays and 8:30AM to 8:30PM on weekends. This is due to the members being in school. If informational pages are sent at other times, it forces them to turn the pagers off during school which results in them missing mission pages. They are requesting that other units try to not send out informational pages prior to 4:30PM during the week.

RAD Team: We could possibly revive the RAD Team. Seth Brothers would be willing to grab a couple of people and work on putting it back together for this summer.

They are still trying to close out the SAR Conference accounts. They are waiting for a check to be cashed. The check was a refund for half of someone's fee. If it doesn't get cashed, the account will be closed out anyway. They will give her a new check from KCSARA instead of SAR if required.

Spring Academy will be April 21-22 and May 5-6. They need instructors. PLEASE turn in your instructor bios if you have taught any classes previously. The bio only needs to be a paragraph.

Steve Zielke: Everyone needs to review their budgets for radio replacements. The drop dead date is 12/31/2012 for swapping to the new radios. On that day, the old radios must be out of your vehicles.

New Business

Strategic Plan: Doug Burchard presented his new Strategic Plan. A one page Executive Summary will be added to the website. Each unit got a copy of the full strategic plan and a copy is attached to the file copy of these minutes. The plan included two goals: Organizational Integrity & Mission Readiness. Doug will work on the Mission Readiness section during the first quarter of 2007. The Organizational Integrity section is split into (4) sections: Corporate Governance, Esprit De Corps, Fundraising, and Public Awareness. Fundraising has not been what we wanted this past year. We need to establish a plan for how we are going to fund the budget. We can track it with milestones to ensure we are meeting the goals.

This is to be a living document (it will change), so if you see anything you feel needs to be revised, contact Doug Burchard.

New Appointments:

- Secretary: Mary Beebe
- Training Director: Tracie Griego
- PIO (Public Education/Speakers): Rich Collingwood

The above (3) appointments were voted on and approved as a group.

- Bylaw Review (Ad Hoc). The current version of the bylaws is from 2003. There are a lot of things in the bylaws that we don't follow. We are an organization that has a set of bylaws that must be followed. They are what sets up the umbrella to protect us. We need to set up a Bylaw Review committee to go through the existing bylaws, determine what we want them to be, and then bring them to the board for approval. In February, we will be choosing a group of delegates to be on the committee.

- Compliance Checklist (Ad Hoc): Gretchen McCallum has agreed to work on a Corporate Compliance Checklist to ensure whether we are following the guidelines. Gretchen's appointment was approved by all.

Open Appointments:

- Equipment Chairperson: Laurie Jorgenson needs an accurate list of our inventory for tax purposes. The person should also change the batteries in the transceivers once a year, etc. They also need to make sure everything is labeled "KCSARA".
- Newsletter (Publication/Publicity): We would like to put out (2) newsletters per year. It would be nice to time them to come out at the same time as the Academy.
- Ways & Means: Roger will be staying at his current position, but is not interested in being the chairman.

Unit Delegates: Units need to provide (4) names to the President for their KCSARA Delegates by February 1. Each unit should have a Primary, Secondary, and (2) alternates.

Unit Webmasters: The KCSARA website has been rewritten to allow units to edit their own descriptions. Units should provide Douglas Burchard with names of their webmasters so that they can be assigned logins.

Snoqualmie Ski Area Contacts: Randy Riggs has the list of the correct contacts. Email him at randallriggs@comcast.net for a copy.

Paging: Jim Telgenhoff reported that Metrocall has decided they will no longer have reps. We are all now listed under "Major Accounts". They will try to train all of their people to know who we are, what our prices are, etc.

Trackers: They would like to give a special thanks and recognition to Jon Wartes. Without him, they would never have become a unit. Way to go Jon!

Pratt Lake SOP committee: The committee has been created and is progressing. They have a plausible hypothesis for how people are getting lost in the Lake Malakala area. The Forest Service has agreed to put a better sign in the area at trail level instead of above the trail so it can be seen easier.

Next meeting will be held on February 12, 2007. Place to be determined.

Meeting adjourned.