



KCSARA Governing Body Meeting

Bellevue, Washington

Minutes for September 13, 2010

Attendees:

Kathy Decker	Jon Wartes	Mary Beebe	Dick Wilker
Gavin Pendleton	Chris Terpstra	Dennis Brislawn	Garth Brown
Martin Chisholm	Brian Kassa	Tracie Griego	John Traylor
Bill Davis	Ruea Davis	Randle Riggs	Tom Cloonan
Alex Kiwerski	Michel Bryc	Mike Arnold	

Note: Names in bold print are KCSARA Unit Reps

Meeting was called to order by Dennis Brislawn. He presented his "Acting President's Report". A copy is attached to the file copy of these minutes.

Secretary's Report (Mary Beebe)

Minutes from the 7/12/10 meeting were voted on and approved.

Mission Activity & KCSO/WSSARCA Report (Kathy Decker)

There were sixteen missions in July, and seventeen in August.

The after action for Mt Index had a good turnout. Notes were sent out.

They just completed a training manual for SAR duty officers (includes phone, trail heads, etc). It's being distributed within the next few days. They are also working on getting an on-line training on SAR for the deputies.

Kathy has been providing one hour trainings at meetings.

WSSARCA is collecting data on previous SAR Conferences. The conference will be in Cowlitz County next year. The theme will be "professional volunteers".

As of July, there have been 282 mission numbers statewide (this is ~50 missions below what we normally have).

Treasurer's Report (Chris Madden)

Dennis provided a copy of the KCSARA Bank Account totals. Overall total is currently \$106,274.02.

Executive (“Ad Hoc”) Committee Reports

- **Operations (Dennis Brislawn):** This was the Unit Leader’s Meeting report. Nothing to report.
- **ICS (Jon Wartes/Brian Kassa):** They have a draft document of what will train and create a set of individuals that can cover some of the “chief” positions on long missions. The draft is currently out for review at KCSO.
- **Mapping (Brian Kassa): Nothing to report**
- **Elections (Chris Terpstra):** The elections committee was disbanded after the last elections. Brian Kassa made a motion for Chris to head a new committee to fill the Vice President position. John Traylor will be on the committee. One more member is required to complete the committee.

Standing Committee Reports:

Communications (Chris Terpstra for Darren Emmons): 511 Repeater: There are no reported issues with 511 repeaters. The 511 repeaters have been re-coordinated through WWARA for five more years. Pagers: They received a report that 4x4 members are receiving non-actionable pages on their new frequency. The issue has been escalated to USAMobility. Unit Frequency MOU is in progress. Frequency Usage is in progress. Several new KCSARA email lists are being added to the KCSARA list processor. KCSARA Comms is working with IST to establish a communications strategy and protocol. The first draft will be out later this week. An all Hazards ComT (Technician) class has been announced for Sept 27 thru Oct-1. This is slightly different than the previous ComL (Leader) classes.

Qualifications (Jon Wartes): Nothing to report

Training (Alex Kiwerski): The Academy dates are September 25- 26, and October 9-10. Online registrations will be used. One person has volunteered to be the new training director. KCSO will have a rep at the Academy on Saturdays only.

Equipment (Michal Bryc): We now have a 20 foot storage container at the Eastside fire/rescue lot. What they need next is a determination of what is to be stored there and who can access it. See proposed guidelines handout attached to file copy of the minutes.

ELT (Brian Kassa): Nothing to report.

RAD Team (John Traylor): They will be looking at using some of the money left from this year to replace radios. They will probably scrap the existing sign-up process and come up with a different process.

Database (Matt Cosand): The database caused a misunderstanding between KCSARA and KCSO. Matt has sent an email that he has a very feature rich database that KCSARA can use to collect data for fund raising or training. Dennis would like the communications committee to coordinate with Matt Cosand.

Publicity/PIO (Scott Preston): The PIO will not be representing us on missions, but would be doing other types of coordination with the public.

Ways & Means (Douglas Burchard): Not in attendance

KCSARA Merchandise (Sandy Ball): The compasses in stock are still the defective ones. They still need to be returned to Suunto. Sandy did not return John Traylor's phone call. Dennis and John will call her again.

Unit Reports for the Good of the Order

- **4X4:** A long standing member (name withheld) will be leaving Search & Rescue. He has contracted some health problems that will cause him to not be able to respond on missions.
- **ESAR:** They had a picnic in July. They put together an SOP to gather tribal knowledge. They have received a lot of applications for new trainees.
- **KCSAR/IST:** Last Thursday, they had the SAR Truck at their meeting so they could get familiarized with set-up, etc.
- **KCSD:** Dog meet is this month. They need volunteers to play hide and seek on it. Wilderness trainings are the 2nd and 4th Saturday of each month.
- **PNWT:** They are up to 14 members. They have a list of 21 people who want to join. They just completed JHPTS training at Snoqualmie. They were on three missions (Tiger Mt, Maple Valley, and Lake Sammamish)
- **NWHSAR:** They attended the tracking training at Snoqualmie. They went on 15 missions.
- **SMR:** They had a couple of good missions with technical terrain. This weekend they are working with other groups to give a mountain rescue tour to a group from China. Beginning of October will be getting together with other mountain rescue units to compare how they each do things/differences between units.
- **SPART:** Refresher season has started. Avalanche 2 class has been scheduled for Oct 30-31 (classroom). Avalanche 1 has not scheduled. There will be a Winter Rescue planning meeting November 4th.

Old Business:

SARVAC Benchmark Implementation: The feedback needs to be reviewed by the team creating the benchmark process, and then a way to implement the proposal needs to be determined. Dennis has asked Tracie to organize a committee to determine what kind of resources we need to assist with the implementation. Randy Riggs made motion to appoint Tracie Griego to head up a committee. Alex Kiwerski seconded the motion. The motion was approved by attending members.

Action Items:

None

New Business:

Appointment of Interim President: Martin Chisholm made a motion, John Traylor seconded the motion for Dennis Brislawn to step down as Vice President and become President for the four month remainder of Doug Hutton's term. Attending members approved. The elections committee will be re-formed to elect a new Vice President.

Dennis proposed hiring a bookkeeper with CPA oversight. He believes it would cost \$10-15K. Brian Kassa made a motion for compiling a scope of work before going out and spending the money and come back to us if it is over \$10K. John Traylor seconded the motion. Rueda Davis brought up the reminder that we have a rule not to go under \$100K total in our accounts. Dennis will not do anything over \$10K without board approval which will ensure we stay at the \$100K total.

SARVAC Representative: The Executive Board is to provide a representative to attend the SARVAC meeting.

Doug Hutton has 12-13 pairs of wood snow shoes. Chris Terpstra made a motion to donate 11 pairs of them to different groups for use in fundraising. Chris Chisholm seconded the motion.

This Academy is the last of the grace period for crime scene training.

Next meeting will be held on October 11, 2010, at Master Builders Association in Bellevue.

Meeting adjourned.