



# KCSARA Governing Body Meeting

Bellevue, Washington  
Minutes for December 13, 2010

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## Attendees:

Kathy Decker	Jon Wartes	<b>Mary Beebe</b>	John Traylor
<b>Chris Terpstra</b>	<b>Garth Brown</b>	<b>Brian Kassa</b>	<b>Bill Davis</b>
<b>Ruea Davis</b>	<b>Frank Rossi</b>	Tracie Griego	<b>Joe Wardlaw</b>
Ameeta Chainani	<b>Martin Chisholm</b>	Dennis Brislawn	Matt Cosand
<b>Randall Riggs</b>	Michal Bryc	Gary Yngve	Kathy Matsen

Jay Matsen

Note: Names in bold print are KCSARA Unit Reps

Meeting was called to order by Dennis Brislawn.

## Secretary's Report (Mary Beebe)

Minutes from the 11/8/10 meeting were voted on and approved as corrected.

## Mission Activity & KCSO/WSSARCA Report (Kathy Decker)

There were three missions in December. The largest was an assist to Snohomish County at Morning Star Peak that turned into a recovery. Initially, it was called out as a non-technical mission, but turned into a technical mission.

The renewal cycle for all SAR emergency workers is next year. A schedule has been sent out to the unit leaders. There will be some kind of cut-off period so new members don't have to apply again. They will be working with OEM.

There was no benchmark meeting. The next meeting will be in January.

ESAR is the only unit that still needs to turn in a training number request. The ELT and RAD groups also need to turn them in.

Special Ops will be broken up. This will involve personnel changes. Kathy will give us an update when she has more information.

Kathy sent out a memorandum outlining the criteria for winter emergency responses. KCSO will determine on a case by case basis whether SAR will be used for transportation purposes during inclement weather.

## **Treasurer's Report (Dennis Brislawn for Tom Cloonan)**

Tom Coonan had a work conflict. He has hooked up with the CPA. He has time off over Christmas break and will be able to give us a status briefing in January.

## **Executive ("Ad Hoc") Committee Reports**

- **Operations (Dennis Brislawn):** There was no meeting this month.
- **Benchmarks (Tracie Griego):** The meeting is scheduled for next month after the next KCSARA meeting.
- **ICS (Jon Wartes/Brian Kassa):** They had a good meeting with Kathy and Hiram. They think they are on track to provide a recommendation back to the operations meeting in January.
- **Mapping (Brian Kassa):** We need a new chairperson for this committee. They have a copy of upcoming Greentrails maps for us to look at and mark up for them. Bill Davis has marked up a set and sent them back.
- **Elections (Chris Terpstra):** Nothing to report.

## **Standing Committee Reports:**

**Training (Joe Wardlaw):** Joe is trying to get the Academy dates set. They are held for confirmation from the college. He would also like to get input from the training directors to see what they feel the Academy is lacking for their unit. He would also like to get more instructors for the classes.

**ELT (Brian Kassa):** Brian is going to slide the annual meeting into January.

**RAD Team (John Traylor):** Nothing to report.

**Communications (Chris Terpstra / Darren Emmons):** Chris has created generic KCSARA email addresses ([president@kcsara.org](mailto:president@kcsara.org), [treasurer@kcsara.org](mailto:treasurer@kcsara.org), [secretary@kcsara.org](mailto:secretary@kcsara.org), and [vice-president@kcsara.org](mailto:vice-president@kcsara.org)). He also created an email list ([kcsaratraining@kcsara.org](mailto:kcsaratraining@kcsara.org)) for those involved in KCSARA training. All known unit training coordinators have been added to that list. Both repeaters have made it through the storm. The subcommittee has put together a draft proposal for fixing Denny Creek radio coverage. This will be part of the 2011 budget request. They have set up a small demo for the MessageOne Emergency Notification System. They are looking at this as a next generation notification system for all units. They are also working on a request that they will be sending up the chain for moving the antenna for the 511 Rattlesnake repeater. KCSARA will be signing the MOU with SAR Guys to use their repeater. The units have already signed.

**Database (Matt Cosand):** Matt is continuing to work on the database. He's been adding features to make it more useful for the units. Horse unit has been interested in getting involved.

**Publicity/PIO (Tracy Griego for Scott Preston):** Scott, Kathy, and Tracy met with Alexandria who is with KCSO. She is working on an article and would like to include the PayPal account link for readers to click. The link currently is not working. If it is not

ready by the time the article comes out, the link will need to be removed. They would also like to put in something about the PIO.

If anyone is interested in PIO, there is an upcoming course. If you are interested in something like that, take a close look at the email that came out. There are prerequisites for the training.

**Ways & Means (Douglas Burchard):** Not in attendance.

**Equipment (Michal Bryc):** The container has been painted. It is also partially unpainted because the paint was water-based. Ruea suggested spraying foam (ceiling and walls) to insulate it. It would also need us to weld on some brackets for the shelving prior to spraying the insulation. The insulation would cost approximately \$600. Ruea made a motion for KCSARA to add \$600 to the budget to cover the cost. Brian Kassa seconded the motion. The motion was approved by attending members.

### **Unit Reports for the Good of the Order**

- **4X4:** Half of their board gets re-elected tomorrow night. They just completed their annual December fundraiser.
- **ESAR:** Course B is complete with approximately 180 people completing the course. They had their first Course 2 with 16 out of 18 passing the course.
- **KCSAR/IST:** They are working on a couple of IAPs. They participated in the Active Shooter Training that was held by the University Police Department. They just completed elections.
- **KCSD:** Starting in January, they will be having snow training on the first Saturday of each month. Anyone with current with Avalanche 1 training can come out and be a subject.
- **PNWT:** They are working on upcoming trainings for next year. One member participated in the Active Shooter Training with the University Police Department.
- **NWHSAR:** They would like to link up the horseback unit with the Woodinville Water District for community service. They held their elections: Ruea Davis is now the President, Dennis Getty is Vice President, Cheri Brian is Treasurer, Anna Neal is Secretary, Renae Warlaw is Training Director, Kurt Froelich is Member at Large. They have been recruiting and will be starting their next group through their training program. Delegates: Ruea Davis, alternates: Joe Wardlaw, Dennis Gaddy.
- **SMR:** They have been working on having more members to stay current on their avalanche training. They are working on upgrading their radios to narrow band. Working on improving retention rate with members.
- **SPART:** They are starting their busy season. There was a lot of snow up there until last weekend. They are working keeping an OL up there. There is an issue with getting hold of them on the weekend (they are currently having problems with MyState). The Safety Fair is on 15<sup>th</sup> or 16<sup>th</sup> of January. They have more people coming in. They have two upcoming classes: Jan 18<sup>th</sup>, Feb 15. Tentative dates in the future. Frank sent out an email with dates. Doug is looking ahead for setting up

the Level 1 class and will set next year's class by April. Winter rescue plan is close to being complete.

### **Old Business:**

Several members went to the SARVAC meeting. The meeting covered a lot of ground including the benchmark activity. Whatever comes out of there will have a comment period. They would like the finished benchmarks ready for the Sheriffs by May. Technical units have established standards that are national or recognized that can be adopted. The implementation will be "how do we show that someone has met a certain certification level?" FEMA is working on standards they would be setting that would come into effect if we want to respond to federal emergencies. It's loosely based on ASTM standards.

State SAR: They are looking to extend SARVACs involvement. They want to do vetting of instructors and create baselines for the trainings. They are looking for people to participate. It would involve approximately 4-5 meetings a year. They would also like to standardize things. There is a possibility of using barcoding. They also discussed whether it would continue to be held in different counties or just stay in the same place each year. The discussion included the huge monetary output for individual counties to host it. They also discussed having an east side location and a west side location, then swap each year. If you have any input on the SAR Conference, send them to Garth Brown.

Under the bylaws, the president can assign members to fill uncompleted terms. Dennis has appointed Garth Brown to complete the VP position which would last for 1 year. Martin Chisholm made a motion for Garth Brown complete the VP position. Randall Riggs seconded the motion. The motion was approved by attending members.

The KCSARA President position is open for election tonight. The term is for 2 years.

Motion1: Chris Terpstra would like to make a motion to open to the floor for nominations for the president position. Second by Brian Kassa. Approved by attending members.

Motion 2: Bill Davis made a motion to cast a unanimous nomination for Dennis Brislawn to be president. Brian Kassa seconded the motion. Approved by attending members.

The secretary position is also open. Bill Davis made a motion to cast a unanimous nomination for Ameeta Chainani to be the new secretary. Chris Terpstra seconded the motion. Approved by attending members.

### **Action Items:**

None

**New Business:**

We need a new head for the Ways & Means committee. Doug Burchard will continue to handle the SPART/KCSARA funds. We need someone to take over the rest of the position.

Brian made a motion to table the discussion on the 2011 budget discussion until next year and to continue to operate under the 2010 budget until that time. Mary Beebe seconded the motion. Approved by attending members.

Chris Terpstra would like to get a grant to teach classes for ComT, ComL licenses. He also asked if more people would take ICS 300 and 400 classes if they were taught nights and weekends instead of having to take a week off work. If classes were offered on nights and weekends, they would need to ensure a mix of disciplines (fire, ambulance, etc.) for both instructors and students. If there is interest in your unit, please contact Brian Kassa.

***Next meeting will be held on January 10, 2010, at Master Builders Association in Bellevue.***

Meeting adjourned.